

# STANDING RULES OF THE BOARD OF DIRECTORS OF THE AMERICAN ROTTWEILER CLUB

## A. GENERAL STANDING RULES

Standing Rules are administrative guidelines with respect to the day-to-day operation of the Club. In no instance may the Standing Rule conflict with the provisions of the Constitution and Bylaws or the Mandatory Practices of the American Rottweiler Club.

1. The ARC Policies & Procedures Chairperson shall maintain a current list of standing rules and they will be posted on the ARC website. A hard copy is available from the Chairperson.
2. The Secretary will send the standing rules to each new Officer/Board member within 2 weeks of their election to office.
3. The new Board shall review the Standing Rules annually.
4. These Standing Rules may be amended by a 2/3 vote of the Board of Directors provided notice has been given; or by a 2/3 vote of the entire voting membership of the Board of Directors if no notice has been given.
5. Any motion that is duly passed by the ARC Board that is relevant to the Standing Rules shall be added without an additional vote.
6. All Programs, Procedures, Job Descriptions, Specialty Applications, National Specialty Manual, Production Award requirements, V & VX requirements, etc. (portions of which are contained in the Standing Rules) are subject to 3. and 4. above.

## B. ARC BOARD OPERATIONAL & VOTING POLICY

1. All Board communications should be considered confidential.
2. All duties are to be carried out in accordance with the guidelines and requirements of the ARC Constitution and Bylaws and ARC Standing Rules. All Officers and Directors should familiarize him/herself with both of these documents.
3. All motions, other than those proposed during Board Meetings, will be proposed in writing and seconded in writing to the Secretary. Ballots will either be sent through the mail or via the internet and "in writing" and "mailed" refers to either method. In either case, the Secretary will mail a ballot within 14 days after receipt of the second. Motions that are not seconded in writing within 14 days shall die for lack of a second. For motions to be proposed and voted on by e-mail, the following AKC procedure must be followed (By-Law requirement):
  - a. Every Board member must be provided with the means to participate.
  - b. A procedure must be in place to verify the identity of the individuals participating to ensure that they are the eligible Board members.
  - c. A mechanism must be in place to verify that the eligible Board members are "listening".
  - d. All members of the Board must agree to participate in this manner.

Each ballot will include the following: a) the motion; b) who made and who seconded the motion; c) starting and ending dates for discussion period; d) starting and ending dates for voting; e) place to mark "yes", "no" or "abstain", with initials/name, date voted and password.

The Secretary will send results of each ballot to the Board members within 7 days after the indicated return date. At the same time the results will be sent to the Policies & Procedures Chairperson prior to sending to ARK Editor or ARC Webmaster in order to facilitate changes in policies & procedures and Standing Rules.

4. A motion duly proposed must be voted on by at least 5 members of the Board to be adopted by a majority of the votes cast. A motion is lost on a tie vote.
5. A motion in regards to money will always include the account from which the funds will be taken, i.e. General Funds, ACL Fund, etc.
6. All Board members must be able to give a minimum of an hour a day to checking and answering emails related to Board discussions and motions. It is not acceptable for Board members to be off line for days at a time without checking in on what is currently transpiring via emails.
7. Board members shall notify the Secretary or President when they will be away from home or off-line for an extended period of time.
8. The Secretary shall send the results from official Board ballots\* to the ARK Editor quarterly, and to the ARC Webmaster monthly for the Members Only section of the website. The results will show: a) who made and who seconded the motion; b) how each member voted; and c) the outcome of the vote. (\*Exception: secret ballots as allowed by the Bylaws or in Section F. of the Standing Rules.)

PLEASE NOTE: The Members Only section is in the process of being implemented. Until it is, the information stated above will be posted on the Public Section of the website.

9. When necessary, the Board may conduct important Club business by scheduling a conference call to include all Board members, if possible. This should be done at least quarterly.
10. The minutes of Board Meetings and Conference Calls shall be mailed to the Board members within 7 days after the date of the meeting for review and corrections. (Bylaw Requirement)
11. Once the minutes are approved by the Board, the Secretary shall send a copy to the Policies & Procedures Chairperson, the ARK Editor for publication, and the ARC Webmaster for posting on the ARC website.

12. Copies of letters originated by members of the Board of Directors relative to the running of the club will be sent to all Board members. The Secretary will retain copies of all such correspondence in the club files.
13. Responses to any non-routine correspondence shall be reviewed and approved by the Board prior to sending to ensure consensus on the response and that it reflects the opinion of the majority of the Board.
14. It is imperative that there will be "one voice" for the ARC and not 9 individual opinions. The President shall be the Board member who responds to any non-routine correspondence, as well as the Board member who disseminates any information to the general public. The President's responses to general correspondence from members will be short and concise until the Board can develop a general response that will be posted on the ARC website. Any response to outside organizations will be developed by the President in conjunction with the ARC Public Relations Chairperson.
15. The use of ARC letterhead/logo on communications outside the ARC Membership is subject to prior approval of the Board.
16. On letters and emails in regards to ARC business, the use of personal kennel names, web sites, dog names, etc. is inappropriate and is not allowed; conversely, on personal correspondence, ARC titles/position shall not be used.
17. The President shall be allowed to appoint a member of the club, with Board approval, to aid him/her in the correspondence of the organization.
18. The Secretary has the authority to appoint his/her own administrative assistant, possibly a service, to handle the routine work related to the position. The Board must be notified of the appointment and must authorize any expenditure of club funds to a secretarial service.
19. Any outside assistance that the Treasurer may need to carry out her job must first be approved by Board.
20. The Treasurer, when first taking office, will decide what type of program is going to be used for recording of the financial records of the club (QuickBooks, Quicken, Excel, etc.). The Board must approve the program. The Treasurer must completely understand the "workings" of whichever program is selected, and if necessary, be willing to take a course in order to do so.
21. The Treasurer shall send all financial records via a backup disk to any Board member requesting it within 48 hours of the request.
22. All Board members must conduct themselves in a tactful and diplomatic manner setting an example in public and ringside.
23. Officers & Directors must be cognizant to the Club's atmosphere and report to the Board any disturbances which may affect the Club or the Breed's reputation.
24. To avoid any conflicts of interest, or perception of impropriety, any Officer or Board Member of the American Rottweiler Club, cannot accept, be seated on, or hold any other officer/board position of any other Rottweiler affiliated organization that may benefit, profit, or receive any type of financial assistance from the American Rottweiler Club.
25. No current Board member shall personally exhibit any dog to another current Board member who is judging at any show.
26. ARC will provide all Board members and the AKC Delegate with pins made with the ARC logo and their position and name to be worn at all ARC functions.

### **C. BUDGET & GENERAL FUNDS**

1. All contracts/policies, whether new or renewals, must be reviewed and approved by the Board before being signed/paid.
2. The ARC shall carry \$1,000,000 in General Liability Insurance.
3. The ARC shall carry a \$1,000,000 Liability Insurance Policy for the ARC Officers and Directors.
4. The Treasurer shall pay the following fees/dues annually:
  - a. the American Kennel Club membership fee. (Current fee is \$ 25.)
  - b. the Charter Renewal Annual Fee to the State of New Jersey each September. (Current fee is \$75.)
  - c. the National Breed Council Alliance dues (Current dues are \$.)
5. The Treasurer shall open and have control of the following accounts: General Checking Account; a high interest bearing Savings Account; and a high interest bearing CD for the Junior Scholarship/Trophy Fund.
6. Both the Treasurer and the President shall be signors and have on-line access to all of these accounts. They shall both have equal access to write checks and pay expenditures for the club as necessary to further the legitimate needs of the club. The President may write checks when the Treasurer either 1. cannot for any reason, or 2. will not, in a timely manner as determined by the Board, for any reason, fulfill these duties.
7. The ARC Treasurer shall maintain all club accounts, with three exceptions: Futurity Chairman, Membership Chairman (New & Renewal) and Disaster Relief Chairman. The only checks written on the Futurity Account will be for prizes, refunds for overpayments, nominations received too late, and to the ARC Treasurer transferring funds. The only checks written on the Membership Account will be for refunds for overpayments, refunds for membership applications which were denied and to the ARC Treasurer transferring funds. The only checks written on the Disaster Account will be to pay for direct expenses related to a disaster; all donations shall be sent directly to the Treasurer for deposit. These auxiliary accounts shall be reported at least quarterly (March 31, June 30, September 30, December 31) to the Treasurer to allow for timely reporting to the membership.
8. Both the Treasurer and President will be signors on the Membership, Futurity and Disaster accounts, with the primary person being the Membership Chairman, Futurity Chairman and Disaster Chairman respectively. The Treasurer's/President's roles will be that of administrators who will ensure that the complete reporting process as outlined in C.7. is adhered to at all times. Both the Treasurer and President will have on-line access to these accounts in order to download the monthly statements.

9. No Debit Cards, ATM and/or Check Cards will be allowed on any ARC accounts.
10. Any member of the Board or Officer or any other person who has signing authority on an ARC account is prohibited from writing checks or withdrawing money on their own behalf. All such checks or withdrawals shall be first approved in writing by another member of the Board or Officer with signing authority. The Treasurer shall submit an expense report to the President; upon written approval from the President, the Treasurer may then write a check to out to him/herself. This rule also applies to anyone in the Treasurer's immediate household. The President must receive written approval from the Treasurer and/or per a Board motions before writing any checks on ARC accounts payable to him/herself or any member of his/her immediate family. Expense reports for the Futurity, Membership and Disaster Chairman will be submitted to the Treasurer for reimbursement.
11. It is imperative that the Treasurer maintain a current balance on the General Funds and each Designated Fund.
12. The Treasurer shall send the Board a monthly report, which shall include all items of income and disbursements, as well as the balances in the General Fund and each "Designated Fund", within the first week of the following month.
13. The Treasurer shall prepare a Quarterly Financial Statement (Profit & Loss and Balance Sheet and accounting of the Designated Funds) and submit to the Board for approval. Once approved, this statement will be sent to the ARK Editor for publication and to the ARC Webmaster for posting on the "Members Only" section of the website.
14. At the end of each fiscal year the Treasurer (regardless of term of office) shall submit to the Board a proposed budget for the next fiscal year.
15. The Treasurer's books (regardless of term of office) shall be reviewed annually by a Certified Public Accountant and reported to the Board. In addition, a standing Finance Committee, appointed by the President and approved by the Board, shall conduct semi-annual reviews of the ARC financial books. This committee shall be comprised of 3 members in good standing that have no member of their family, themselves or spouse, currently serving as an Officer or Director of the ARC. The reviews shall be scheduled during the months of January and July, with no fixed date. The Committee will report in writing to the Board their finding, concerns and/or questions within 30 days of the start of the review. This Committee Review will not impede the day to day business of ARC nor will it delay the annual review by a Certified Public Accountant. All Officers and Directors will be required to assist in obtaining any information pertinent to the review as requested by any member of the Finance Committee during the review period.
16. The Treasurer needs to prepare information for the annual tax returns and work with a tax accountant, approved by the Board, in preparing said return. The Treasurer must submit a copy of the final return to the Board for approval before signing.
17. All reports, reviews and opinions that have been prepared by an outside professional accounting service or ARC committee in reference to the ARC finances, accounts, tax preparations, finance methods and recommendations shall be sent by the Treasurer to the ARC Board for review prior to finalization, adopting or publication in the ARK and/or on the ARC web site. The ARC Board, by motion within fourteen days of receipt of the report, shall move to approve or disapproved (with written reasons on all disapprovals) any financial report that has been submitted for review by an outside contractor or ARC committee. This action shall not impede the financial responsibilities of ARC to the ARC membership or tax compliance laws which must be followed by ARC as a 501(c) 3 non-profit organization.
18. The Treasurer should be cognizant of rules regarding a 501(c) 3 non-profit organization.
19. The Treasurer shall maintain an inventory of all equipment owned by the ARC. An inventory form will be filled out for each item held by any member or stored in a facility; such form to become a part of the club's financial records. The inventory shall include item, date of acquisition, date placed in service, purchase price, fair market value, warranty, serial and model numbers with a brief description (photo if possible), and percent of business use if applicable.
20. Damage and theft insurance will be purchased each year to cover all ARC-owned equipment.
21. Unless otherwise provided, no committee chairman, committee member or Board member can obligate ARC funds without prior Board approval.
22. Any member of the Board and/or Committee who will incur more than \$75 in expenses in a given month must receive prior approval of the Board. Expenses shall not include reimbursement for travel, meals and/or lodging unless specifically approved by the Board. Exempt from this ruling are those whose job descriptions/committee procedures/standing rules specify a different amount and those who are appointed to do a specific job; e.g. printing & postage costs for Top Dog Chairman; printing & postage costs of mailing annual Junior Packets; travel, meals and lodging for AKC Delegate, etc. Original receipts must be included with all reimbursement forms sent to the Treasurer and should be sent monthly or quarterly.
23. The ARC Secretary may choose to have a \$500 advance sent each year for club expenses OR may submit expense reports and receipts monthly/quarterly to the Treasurer for reimbursement. If the advance option is chosen, expense reports and receipts will be sent to the ARC Treasurer as money is depleted.
24. An advance, not to exceed \$1,000, will be provided each year to the Membership Renewal Co-Chairman to cover the cost of printing and postage for the Membership Renewal Notices and 1st and 2nd reminder postcards. An expense report and original receipts are to be sent to the Treasurer after each mailing, with any remaining funds returned after the mailing of the 2nd reminder postcard. Additional funds may be sent if needed to cover costs.
25. An advance of \$200 will be available each year to the ARK Editor for club expenses. Expense reports and receipts will be sent to the ARC Treasurer as money is depleted.
26. The quarterly budget for the ARK Newsletter shall be reviewed annually.

27. The ARC Treasurer will mail a check in predetermined amount, payable to US Postmaster, to the ARK printer on the deadline date of each ARK; i.e. January 15th for 1st Quarter ARK. This will be used to cover the cost of postage. Our invoice for the actual printing costs will be adjusted by the printer to reflect if our postage was over or under the amount of the check.
28. The AKC Delegate's expenses (transportation i.e., tolls, parking, train, car rental and/or plane & hotel) shall be covered for the Quarterly Delegates Meeting. If the meeting is to be held outside of New York, the Delegate will receive approval from the Board before making reservations.
29. Effective March 2008, the ARC Statisticians (Conformation; Obedience; Rally; Agility (Regular); Agility (Jumpers w Weaves); Herding; Juniors) shall no longer subscribe to the AKC Awards. Instead, each month they will be sent a copy, either electronically or via U.S. mail, of the complementary Awards CD received by the AKC Delegate. Statisticians who have already renewed the subscription before this date shall be reimbursed after they have turned in their 2008 year-end statistics report.
30. A \$50 stipend is available to Judges Education Presenters for each seminar.
31. All expenses for Breeder Referral, AKC Registration Flier and ARC website hosting fee shall be paid from the Purina Partnership Fund by the Treasurer without a further motion from the Board.
32. A \$250 stipend will be provided to any junior that has successfully gained invitation to and competes with a Rottweiler at the Westminster Kennel Club and/or AKC/Eukanuba National Championship Dog Shows.
33. A yearly reserve of \$5,000 shall be specified in the budget as a starting fund for the National Specialty. This money is a loan and shall not be used for any other purposes except by vote of the Board under these Standing Rules. The money shall be available to the Host Club 9 months before the date of the event.
34. \$7,550 will be set aside for the trophy funds for Regionals held in the 8 ARC Regions (See Section H. 2. b.). ARC will provide \$50 per event towards trophies: Conformation; Puppy Sweepstakes; Veteran Sweepstakes; Junior Handling; Obedience; Rally; Agility; Herding; Carting, and/or Tracking. This money will be available 6 months before the Specialty. Credit must be given to ARC in both the Premium List and Catalog for this trophy donation.
35. ARC will make \$1,500 available each year in order to fund the ARC Education Grant Program. This money will come from the Purina Partnership and/or Purina Futurity Fund (ARC Board will decide each June). In addition, donations may be made to this program through membership renewals or other sources. Any unused portion of the \$1,500 shall be returned to the Purina Fund from which it was taken, and any unused portion of donations shall be returned to the ARC Education Grant Donation Fund.
36. ARC will sponsor the rosette awarded annually by BestJunior.com.
37. ARC will sponsor the Commemorative Medallions for the Best of Breed, Best of Opposite Sex, Bred-By-Exhibitor, Agility and Obedience at the annual AKC Eukanuba National Championship and/or AKC Invitationals.
38. ARC will place an ad annually in the AKC Eukanuba National Championship catalog.
39. ARC will provide a booth and participate in "Meet The Breeds" held annually at the AKC Eukanuba National Championship. Each year, the BOD will solicit a local Rottweiler club or group of ARC members to plan and work the booth; they will also determine an amount to be used for this purpose, as well as the stipend to be provided to eligible workers.
40. The ARC's *Your New Rottweiler Puppy* will be available for the local clubs listed in the ARK to purchase at \$2 each, plus the cost of shipping, when purchasing 25 or more. Single copy price is \$10, including shipping.
41. The ARC *Illustrated Standard of The Rottweiler* will be available at \$15, including shipping. These will be available to the local clubs listed in the ARK at \$10 when purchased in bulk of 25 copies or more.
42. ARC Pictorials will be available at the following cost: Pictorial # 4 - \$25, including shipping; Pictorial #5 - \$30, including shipping.
43. The ARC's Judges Education Seminar materials will be furnished to ARC sanctioned seminars at no charge and will include shipping via UPS or common carrier.
44. Any member of the ARC that has a returned check from the bank for any club related business (i.e.: not limited to, but including: club dues, expenditures at a regional or national specialty, auction items, advertisements in the ARK, etc.), will immediately be put on a "cash only" basis at the discretion of the ARC Treasurer. The Treasurer shall also add on a fee to cover the cost of the bank's charge, as well as to cover ARC "handling" costs.
45. All mailings from ARC are to be sent regular first class mail or bulk mail as appropriate, unless the mailing must be tracked and then priority mailing is authorized. Should mail need to go priority or over night due to delay on the part of the sender, the sender shall bear the cost of the higher priced mailing. Should ARC be required to send a priority or overnight mailing due to tardiness in getting information to ARC on the part of a Host Club, the Host Club shall bear the cost of the mailing. This includes sending items USPS or via common carriers such as UPS.

#### **D. DESIGNATED FUNDS**

The ARC has set aside funds for designated purposes; they are either Permanently restricted (RHF, RRF), where donations are received and the total of the donations are given to these organizations, or they are Temporarily restricted. Temporarily restricted funds may only be used as described in the fund's purpose (see below). None can be used to offset general club expenses, e.g. ARK printing, insurance, accountant, etc. They are considered "temporary" as the purpose of the fund may be changed by a vote of the membership or in the case of the Futurity Alliance and Partnership, by Purina.

1. Purina Futurity Alliance: money received may be directed by the Board to programs advancing the future of the Rottweiler to include, but not be limited to the following: Illustrated standard; continuing educations seminars; support of the Rottweiler Health Foundation and Rottweiler Rescue Foundation; other programs or initiatives as approved by ARC and Purina.
2. Purina Partnership: money received shall be used to support canine health, rescue and/or educational efforts to positively impact the general well-being of the breed. Expenses for Breeder Referral, AKC Registration Flier and ARC Website Hosting Fee shall be automatically paid from this fund by the Treasurer without a motion from the BOD.
3. ARC will make \$1,500 available each year in order to fund the ARC Education Grant Program. This money will come from the Purina Partnership and/or Purina Futurity Fund (ARC Board will decide each June). In addition, donations may be made to this program through membership renewals or other sources and will be designated as the ARC Education Grant Donation Fund. The balance in this fund may be added to the \$1,500 to determine the amount available for grants each year. However, the \$1,500 will always be used first. After the grants have been awarded, any unused portion of the \$1,500 shall be returned to the Purina Fund from which it was taken, and any unused portion of donations shall be returned to the ARC Education Grant Donation Fund.
4. The Kalyn Rae Bastyr Memorial Scholarship Fund, to be used solely for the annual scholarship award of \$750, was initially funded over a two year period (2005 & 2006), with ARC matching funds up to \$5,000 in this 2 year limit. Funding for the scholarship will be obtained through membership donations, investments, interest, on-going fund raising, etc.
5. Junior Trophy Fund: this fund will be financed through on-going fund raising, donations, investments, interest, etc. The money in this fund will be used solely for the engraving and upkeep of the Kalyn Rae Bastyr Top Junior Handler Award, commemorative mementos presented each year to the Top Junior Handler, and prizes offered in each performance event at the ARC National Specialty. At the discretion of the committee, this fund may also be used to purchase small items for the gift bags presented to the juniors competing in the Junior Showmanship classes at the ARC National Specialty.
6. All but \$1,000 of Junior Scholarship Fund and Junior Trophy Fund shall be placed in a CD, at a term and rate that is competitive. The \$1,000 will be sufficient to reimburse scholarship winner and any other approved expenses. Interest will be allowed to rollover into the CD. As market changes, the board reserves the right to review those options and make changes as necessary.
7. The Fund to Preserve Docking/Cropping is to be used for anything relevant to docking/cropping, e.g. fight legislation prohibiting either, lawsuit over Rottweiler Standard, etc. It was established with an initial amount of \$1,000 and may be supplemented by ARC, as well as donations from members.
8. A fund to fight Anti-Canine Legislation and to promote laws that are non-breed specific, especially those that concern homeowners insurance was established with an initial amount of \$1,047. This may be supplemented by ARC, as well as donations from members either with their membership renewal or thru the ARC ACL Challenge.
9. The ACL Challenge is an on-going process.
  - a. A member making an initial contribution of \$50 or more will be added to the contributors list, with contributors being able to accrue their donations over time and achieve different contribution levels: Contributor: \$50 & up; Bronze Contributor: \$500 & up; Silver Contributor: \$1,000 & up; Gold Contributor: \$2,500 & up; and Platinum Contributor: \$5,000 & up.  
  
The first person to achieve the next level \$7,500, \$10,000, etc. (increments of \$2,500) would be entitled to name that Contributor Level in Memory/Honor of a dog or person, their kennel name, whatever.
  - b. The Challenge contribution is per member, so each family member would be considered separately.
  - c. Subsequent contributions, after the initial \$50, may be in any amount.
  - d. The Membership Renewal Form would contain the option of contributing to the BOD ACL Challenge as a separate line.
  - e. Each 1st Qtr. ARK shall contain a complete listing of all who have contributed to the ACL Challenge from its inception, by level.
  - f. The money contributed thru the BOD ACL Challenge would be merged with the ARC general ACL Fund.
10. The ARC Disaster Fund was initially funded by the remaining money from the Hurricane Katrina Rescue effort. The Fund will be used solely for the purpose of dealing with the plight of Rottweilers affected by a major disaster anywhere in the U.S., e.g. hurricane, earthquake, tornado, wild fire, etc. It may be further supplemented by donations made through membership renewals, fund raising efforts of the Committee, auction items donated for this purpose at the ARC National Specialty, as well as donations that are solicited and received when a disaster does occur.
11. The Top 20 Fund was set up in 2008 to be funded by donations, Top 20 Catalog sales, raffles, and Top 20 entry fees. All expenses in regards to the Top 20 Competition will be paid out of this fund.
12. Funds to support the Rottweiler Health Foundation (RHF) and the Rottweiler Rescue Foundation (RRF) will be solicited thru the ARC Membership Dues Renewals. Both Foundations have signed an agreement appointing the ARC as their agent to collect these funds. This agreement remains in effect until cancelled by either party in writing; at least 30 days prior to date of cancellation. ARC will send each Foundation a check, no later than 30 days after the renewal checks clear, on a monthly basis. A report stating the names, addresses, and amounts donated will accompany each ARC check so that the particular Foundation can send each donor an acknowledgement for tax purposes. ARC will keep the money in a non-interest bearing account and there will be no interest due to either Foundation.

## **E. BALLOTS, ANNUAL MEETING & MEMBERSHIP**

1. The *ARK* shall be used for all membership ballots that time permits and not required by the Bylaws to be a mail ballot.
2. When the Secretary submits the Nominated Slate to the membership as per the Bylaws, it shall also include the statement that ARC Nomination Forms and Candidate Resume Forms are available from the ARC Secretary and on the ARC website. Nominations that are not submitted on the ARC Nomination Form will be accepted provided they abide by the conditions in Article IV, Section 5. of the ARC Constitution and Bylaws.
3. All nominees for officers and directors of the Club shall be asked to submit a resume of their activities. The resumes shall be submitted on the standardized ARC form using only the space provided and shall be reproduced as received by the Secretary. If more than the 5 signatures required for a nomination are included, only the first 5 will be listed on the resume form and included with the ballot. Ideally this form will be submitted along with the nomination, but must be received by the Secretary no later than the nomination deadline date of April 1<sup>st</sup>. If balloting is required, a copy of all resumes shall be sent to the membership along with the ballot. If a resume is not received by the Secretary within the above stated time frame, the ballot will be mailed with a notation that no resume was received from that candidate. If no balloting is required, the resumes of those nominated by the committee will be printed in the next *ARK*.
4. Each year at the Annual Meeting a parliamentarian will be present.
5. As per the Bylaws, the Secretary shall notify the membership of the date of the Annual Meeting each year. This notification shall also include a request that any member wishing to have a motion(s) presented at the meeting submit the motion(s) to the Secretary no later than 2 weeks before the date of the meeting in order that it is added to the meeting agenda. The member should be present at the meeting to read the motion and have it seconded. Should the member not be present, the President shall present the motion to see if there is a member present who wants to make the motion and have it seconded. However, motions can always be made from the floor and matters brought up under new business.
6. In the absence of a quorum at the Annual Meeting motions may still be approved and any such motions will be sent via a mail ballot to the membership for a final vote.
7. The Secretary will notify the ARC Database Chairman of any member suspensions, so the member(s) can be removed from the *ARK* and voting database.
8. The ARC Membership List and/or mailing labels will not be sold. However, labels or computer disk will be provided to the *ARK* printer, National/Regional Specialty Superintendents/Show Secretaries, or mailing service solely for the use in membership ballots/mailings. The printer, Superintendent/Show Secretary, or mailing service will be required to sign a Confidentiality & Exclusive Use Agreement stating that the list will be used for the purpose intended and will not be given or sold to any other parties, nor integrated into their own database.
9. The ARC Membership List (names & phone numbers only, sorted by state) will be provided to the Disaster Committee with the sole purpose of welfare checks on Rottweilers and their owners, to be used in the following time frames: pre (evacuation advisory posted), during and post disaster. A Confidentiality & Exclusive Use Agreement (see E. 8.) must be signed and returned to the ARC Data Base Chairman upon receipt of the files.
10. The membership renewal form will include a section where members may donate funds to support various causes. The Membership Renewal Chairman shall send all donors a post card acknowledging the donation(s) for tax purposes; donations made to RHF and/or RRF will receive acknowledgement directly from the Foundations (see D.12).
11. The membership application and renewal forms will include a section for email addresses with a space indicating that the address may or may not be published in the *ARK* listing of proposed members and/or as part of the annual membership list. All non-responses would be considered a decline of permission.
12. The membership application and renewal form will include a section where members may indicate whether or not they wish to receive ACL email alerts either for all of the U.S. or just their state. All non-responses would be considered a decline of permission. If a member/applicant indicates "yes" to receiving alerts, but does not further indicate whether for all of U.S. or just their state, it will be considered as for all of the U.S.
13. The membership renewal form will include a section where members may opt not to receive the *ARK* via US Mail, but instead will view as a PDF on the Members Only Section of the ARC website.
14. The membership renewal form will include a section where members may request that they be notified via e-mail that the ARC National Specialty Premium List is available on-line. They will not be sent a Premium List via US Mail. All non-responses would be considered a decline of permission.
15. The membership renewal form will include a section where members may give permission for their name & address to be given to ARC sponsors. All non-responses would be considered a decline of permission.
16. Members and Subscribers who want their *ARK* mailed First Class will pay an additional \$20. Foreign (outside U.S.) Members and Subscribers are required to pay an additional \$25 to cover the cost of postage. These rates will be periodically reviewed.
17. Reminder post cards will be sent out to all those who have not yet paid their dues in mid-August and then again in the beginning of October. For those for whom ARC has an e-mail address, an e-mail notice will also be sent in December.
18. All members who have not paid their dues on or before September 29th shall be charged a \$10.00 Reactivation Fee. Per the Bylaws, no renewals shall be accepted after December 31st. Any member whose dues are unpaid as of that date shall have to reapply for membership.

19. The New Membership Chairman may only accept the previous membership application forms for a period of 90 days following the date of approval of a revised form by the Board.
20. After processing, all membership applications shall be retained by the New Membership Chairman for a period of 1 year and then shall be destroyed.

**F. ARC NEWSLETTER (ARK) AND WWW.AMROTTCLUB.ORG**

1. The following Standing Rules apply to the *ARK ONLY*:

- a. The *ARK* will be printed on 50# paper. Where appropriate, type face for the *ARK* newsletter will be in 10 font. The 1st and 3rd issues of *ARK* will try to be limited to a maximum of 24 pages, excluding ads. The 2nd and 4th issues of *ARK* will be allowed more pages but kept to as few as possible.
- b. The *ARK* will only accept advertising from ARC members who own, co-own or bred the dog being advertised, with the exception of memorials. All breeding advertisements and litter listings in the newsletter must include the registered names of parents, as well as their OFA numbers or foreign hip rating as per the ARC Mandatory Practices. All health clearances must include Registered Number or they will not be printed. The name(s) of the breeder, co-breeder, co-owner, and/or handler may be included in the advertisement, but their address, e-mail address, fax, and phone number may not be included unless they are ARC members.
- c. The *ARK* will accept commercial advertising (dog related products) from non-members at the discretion of the Newsletter Editor. The *ARK* will not accept advertising from pet shops, dog wholesalers, training or boarding facilities.
- d. All advertising must be prepaid.
- e. The Front Cover is open to any dog owned/co-owned by an ARC member. The ARC membership must be current both when the cover is reserved AND at the time of the advertising deadline. See Advertising Policy regarding non-member co-owners, breeders, co-breeders and/or handlers.

The Front Cover will feature the picture(s) of the dog and dog's name and titles. A small section on the *ARK* Policy/Rate page will be provided to include further information on the dog.

Covers are reserved on a first come, first served basis. A member is limited to one Front Cover within a two-year period and an individual dog may not be featured on a Front Cover more than once in 2 years, with the exception of the Specialty Issue.

Cover reservations MUST be prepaid and should the cover ad not be submitted to the Editor by the issue deadline, 50% of the prepaid fee will be forfeited.

- f. The Whelping Box Section in the *ARK* will read: On June 26, 1993, the Board of Directors voted to categorize litter listings according to the conformation titles and working titles earned by the parents of the litter. The following will be recognized: all AKC, Canadian, Mexican and International titles; titles recognized in Germany including BH; all ARC Carting Titles and all AHBA titles of JHD and above. Titles issued by countries and/or organizations not specifically mentioned above, along with CGC, TT, TDI, RTD, HIC or HCT certificates, will not be recognized as titles, but may still be included in the listing.
- g. The following Special Offers are available. All dogs advertised must conform to the requirements listed in F.1.b. and the advertisement must be camera-ready.
  1. Full page ad in 3<sup>rd</sup> or 4<sup>th</sup> Quarter *ARK* for accomplishments at the ARC National Specialty; includes 1 photo: \$50.
  2. Brag Section – ¼ page with no photo: \$20. Can be used to brag about anything, i.e. dog earned 1<sup>st</sup> leg, first points, new title, went for car ride without getting sick, etc.
  3. Brag Section – ½ page with 1 photo: \$40. Includes dog's name, accomplishment and name(s) of breeder/owner.
- h. To honor Rottweilers with working titles, the *ARK* offers a 10% advertising discount for ads featuring these dogs. (CGC, TT, HIC or HCT are not considered working titles.) Also, litter listings with both parents having working titles are Free.
- i. The *ARK* offers a 10% discount on all memorial ads to honor our beloved Rottweilers and friends who have gone on to Rainbow Bridge.
- j. The *ARK* offers local Rottweiler clubs (See H. 1) 1 free page of advertising in the *ARK* each calendar year to advertise their club events, etc. Clubs must be current on their club information (officers, membership list) with the ARC Database Chairperson to take advantage of this offer. The ARC also offers one 1 free page to any club holding an ARC Regional event; this would not count as the club's free page. Additional advertising is offered at a 25% discount.
- k. The Rottweiler Health Foundation and the Rottweiler Rescue Foundation will be allowed 4 free pages per calendar year for advertising events, fund raisers, promoting membership, printing financials, etc. Additional advertising is offered at a 25% discount.
- l. One (1) page an issue will be reserved for the RHF for health related articles. This is in addition to their free page of advertising each calendar year.
- m. One (1) free page, including 1 photo, will be offered each year as a thank you to dedicated ARC volunteers who give inordinate amounts of time and energy for the benefit of all ARC members. All dogs advertised must conform to the requirements listed in F.1.b. and the advertisement must be camera-ready. Eligible volunteers include the following,

who must have served the ARC for a minimum of 1 full year: ARC Database Manager; ARK Editor, Judges Education Chairperson and Webmaster.

- n. The American Rottweiler Club takes no responsibility for the accuracy of any statement in an advertisement, nor does it support any guarantee, stated or implied, by any of the advertisers. Advertising in the ARK is a service to both the advertiser and reader. Evidence of misuse by faulty product, misstatement or breach of accepted standards may result in suspension of advertising privileges.
  - o. The ARK reserves the right to edit all copy. This may involve punctuation, style, or content. It is not our intent to alter meaning of any article; however, space may require that some sentences or paragraphs be deleted. Occasionally, a lengthy article may be divided, each section appearing in a different issue.
  - p. All issues shall include the disclaimer: "The opinions expressed in this newsletter are not necessarily those of the Newsletter Editor or those of the ARC Officers and Board of Directors."
  - q. Members may request the publishing of letters to the Editor that involve matters of interest to the ARC membership. Letters may not contain anything in regards to a grievance, personal dispute, litigation, appeal, or endorsement of a commercial product; be of a slanderous or self-promoting nature; etc. All letters shall be forwarded to the Board upon receipt by the Editor for determination if the letter is publishable and in order that they may be given an opportunity to publish an answer in the same issue in which the letter will be published. Letters that require more than one page to publish will be charged a per page fee after the first page; the letter may not be carried over into subsequent ARK's to avoid the per page fee.
  - r. The New Membership Chairman shall submit to the Newsletter Editor the names of newly elected members so that they may be published in the next issue of the ARK.
  - s. A financial statement from the Treasurer shall be printed in each issue of the ARK.
  - t. A listing of Rottweiler local clubs will be printed in each ARK. (See H. 1)
  - u. The AKC Gazette Rottweiler Column will be included after it is published in the Gazette.
  - v. A current list of the members shall be published annually; preferably along with the 1st Quarter issue. This shall also include a listing of the Board of Directors and ARC Committees.
  - w. An Annual Specialty Supplement will be published along with the 3rd or 4th Quarter ARK. This Supplement shall include the results of the National Specialty. Photos will be printed free of charge of the BOB, BOS, BOW, WD, WB, RWD, RWB, Best & BOS In Puppy Sweepstakes; Best In Veteran Sweepstakes; Best In Futurity; Best Junior Handler; High in Obedience Trial\*; High in Herding Trial\*; High in Agility Trial\*; High in Carting Trial\*, and #1 Junior Handler of previous year. (\* See Section J. 14 u.). Additional photos may be published free of charge provided there is available space. The Supplement shall also include letters from the judges; Minutes of the Annual Meeting; Members in Attendance at the Annual Meeting; Committee Reports; Minutes of the Annual Board Meeting; a list of nominations and winners of all the Awards listed in the Standing Rules (Section I.), as well as all of the ARC Breed, Working & Production Statistics for the previous year; and a picture of the recipient of the Kalyn Rae Bastyr Memorial Scholarship, preferably with his/her Rottweiler, and the application essay. A copy of this supplement shall be added each year to the Corporate Records of the Club.
  - x. Prior to publication, each issue of the ARK will go to the ARK Board liaison for review. Review would include, but not be limited to, content, spelling, grammar, and required information included with advertising litters/stud service (e.g. OFA numbers, no contact information for non-ARC members).
  - y. The ARK advertising rates will be reviewed every time there is an increase in the printing and/or mailing costs.
  - z. ARK shall offer subscriptions to non-members, at an annual subscription rate of \$30 (payable in U.S. funds only). This subscription rate is to be periodically reviewed.
  - aa. Newsletters not received due to address changes not received (by the ARC Database Chairman) prior to the mailing list being sent to the ARK printer may be purchased for \$5.00.
  - bb. A complimentary copy of each issue of the ARK will be sent to all clubs listed in the ARK, the ARC Archives, AKC Library, Rottweiler Club of England, Scottish Rottweiler Club, Purina and the OFA.
  - cc. A complimentary subscription to the ARK will be provided to any Junior Handler showing a Rottweiler until they reach the age of 18 at which time they would be eligible to join ARC. A form will be sent annually and must be returned in order to continue receiving the ARK.
2. The following Standing Rules apply to BOTH the ARK and the website:
- a. The minutes of the ARC Annual Meeting and all Board Meetings and Conference Calls shall be printed in the ARK and posted on the website. The results from official Board ballots\* shall also be printed/posted showing: a) who made and who seconded the motion; b) how each member voted; and c) the outcome of the vote. (\*Exception: secret ballots as allowed by the Bylaws or in Section I. of the Standing Rules.)

Each quarter the Secretary will send all of the above to the Newsletter Editor for publication. The BOD ballot results shall be sent by the Secretary to the website on a monthly basis and the minutes will be sent once they are approved by the BOD.

- b. Correspondence/communication received by the ARC BOD from ARC members or others posing questions or comments about BOD actions will be printed in the ARK and posted on the ARC website at the BOD's discretion.

- c. Anyone submitting an article or photo (excluding Advertisements) to be published in *ARK* and/or on ARC website shall give permission for it to be reproduced by outside individuals as long as credit is given to the writer/photographer and to the American Rottweiler Club with its reproduction.
- d. Anyone wishing to reprint an article or photo (excluding Advertisements) from the *ARK* and/or ARC website must first receive permission from the ARC Board, and if granted, give full credit to the ARC and to the writer/photographer.
- e. All AKC correspondence addressed to the ARC that is of general interest to the membership will be published in the *ARK* and posted on the website.

3. The following Standing Rules apply to the website ONLY:

- a. The scope of the American Rottweiler Club website is both an educational forum concerning the Rottweiler and a vehicle for the Board of Directors to communicate pertinent issues of interest to the club and the public. The website is not an advertising forum.
- b. Unless previously published in the *ARK*, all articles must go to a committee of up to 3 ARC Board members to be reviewed and approved before being posted.
- c. The website shall include the following disclaimer: “The opinions expressed on this website are not necessarily those of the Webmaster or those of the ARC Officers and Board of Directors.”
- d. There will be a Members Only section of the website for posting of interest to the membership and to facilitate dissemination of important, yet private, information from the Board to the membership. Information shall include, but is not limited to: a PDF of the *ARK* newsletter, Board motions/ballots\*, minutes of the Annual and Board meetings, results of Membership and Election ballots, and official ARC publications as deemed appropriate by the Board. The Webmaster will post the results of Board ballots within 7 days of receipt from the ARC Secretary on the Members Only section of the website. (\*Exception: secret ballots as allowed by the Bylaws or in Section I. of the Standing Rules.)

Access to the Members Only section shall be afforded only to active ARC members in good standing by whatever means the ARC Webmaster considers appropriate and as approved by the Board.

PLEASE NOTE: The Members Only section is in the process of being implemented. Until it is, the information stated above will be posted on the Public Section of the website.

- e. There will be a “Presidents Page” for the exclusive use by the ARC President. This page will be used to provide facts to keep the membership informed of what is being done by the BOD, rationale for BOD’s actions/inactions as appropriate, letters from members to the BOD and the BOD’s replies, as well as other information deemed appropriate by the President. This page will be updated on a monthly basis. Suggestions for items of interest to be posted may be presented to the President by the BOD.
- f. Certain ARC documents will no longer be published in the *ARK*, but will only be published on the ARC website. They will also be available as a hard copy by request from the ARC Policies & Procedures Chairman. The documents include, but are not limited to, the following: Constitution & Bylaws; Standing Rules; Carting Rules; Mandatory Practices; Membership Application; Education Grant procedure and Application Form; Futurity Procedure and Litter and Puppy Nomination Forms; Judges Education Program and Presenter and Seminar Applications; Junior Program Procedure and the Kalyn Rae Bastyr Memorial Scholarship Application Form and Junior Questionnaire; National and Regional Specialty Applications; Complete List of Production Award recipients and Requirements; Rottweiler Measurement Survey Rules and Evaluator Certification Procedure; Sweepstakes/Futurity Application and Guidelines; Approved listing of Sweepstakes/Futurity Judges; Complete List of V & VX Award recipients and Requirements. Some of these documents will be in the Public Section and others will only be available in the Members Only section.
- g. The ARC Statisticians (Conformation; Agility – Regular & Jumpers With Weaves; Carting; Herding; Obedience; Rally; Juniors) shall submit their reports to the ARC webmaster on a quarterly basis. The Statisticians will attempt, but are not required, to provide statistics to the ARC website on a monthly basis, and they will be posted to the website as received. Statisticians will not release this information to anyone other than the *ARK* Editor, ARC webmaster, Statistician Coordinator, preparer of the Top Dog Catalog, or a member of the ARC BOD until it has been published in the *ARK* Specialty Supplement, posted on the web, or announced at the Top Dog Evening at the National Specialty. The year-end reports will not be posted on the web until after the Top Dog Evening at the National Specialty.
- h. A web page will be specifically dedicated to Junior Handlers. In addition to various pieces of information it will include links to related Junior Showmanship websites.
- i. A picture of the recipient of the Kalyn Rae Bastyr Memorial Scholarship, preferably with his/her Rottweiler, and the application essay will be published on ARC the website. Other applicants’ essays may be printed if space permits.
- j. The ARC *Rottweiler Ownership* booklet will be posted on the website. This is the same booklet that the Breed Referral Coordinator mails out to those inquiring about the breed.
- k. The website will include a “Heroes’ Corner” which will promote acts of heroism by any Rottweiler. As a work in progress, no Rottweiler’s act of heroism will be deleted. This section will serve as an area for legislators to witness the benefits of the Rottweiler as a resource for individuals who are working to fight anti-canine legislation.
- l. The website will include a separate section with ID log-in for the Breeders Education Program. The web section will be maintained by the Breeders Education Committee. The Breeders Education Committee will be responsible for all materials posted, regular maintenance, and integrity of all written and photographic material and will work in

conjunction with the ARC webmaster. ARC retains ultimate control over all content and use of the web site and may remove or add information as it deems necessary. The Breeders Committee Chair will forward on to the ARC Board and ARC Web Master the names of the Breeders Educations Committee members that will have access for maintaining the web section. Any changes in personnel who have or will have authority to maintain the web section will be forwarded on to the ARC Board for approval and ARC web master prior to any changes or immediately after should circumstances dictate.

- m. The website will include the following links:
  - 1. OFA: main page ([www.offa.org](http://www.offa.org)) and quarterly reports ([www.offa.org/reports.html](http://www.offa.org/reports.html))
  - 2. CHIC: main page ([www.caninehealthinfo.org](http://www.caninehealthinfo.org)) and alphabetized list of all Rottweiler with a CHIC # ([www.caninehealthinfo.org/brdreqs.html?breed=RO](http://www.caninehealthinfo.org/brdreqs.html?breed=RO))
  - 3. Purina: main page ([www.purina.com](http://www.purina.com)) and Pro Club ([www.purinaproclub.com](http://www.purinaproclub.com)) and Parent Club Partnership ([www.purinaproclub.com/public/resources/purina\\_parent\\_club\\_partnership\\_program.asp](http://www.purinaproclub.com/public/resources/purina_parent_club_partnership_program.asp))
  - 4. ARC National Specialty site.
  - 5. There will be a link on the website to allow direct access of the ACL point presentation: [www.amrottclub.org/bsl/ppt.html](http://www.amrottclub.org/bsl/ppt.html). This will be a direct link and not a link to any other web page.
  - 6. The ARC Legislative Committee Chairperson will be allowed to place links that are not necessarily Rottweiler related on the ARC ACL section of the ARC website. Such links may include; Power Point presentations created to elaborate opposition to ACL or other pages that address anti-canine issues when these issues are in direct alignment with the position taken by the ARC. Such links are not to include specific pages that may have advertisements of items for sale on them. Current links include:
    - a. [www.paws4laws.com](http://www.paws4laws.com)
    - b. [www.petpac.net](http://www.petpac.net)
    - c. [www.naiaonline.org](http://www.naiaonline.org)
    - d. [www.rott-n-chatter.com/rottweilers/laws/breedspecific.html](http://www.rott-n-chatter.com/rottweilers/laws/breedspecific.html)
  - 7. The website will have a Public Information section which will include a connection to Barbara Haywood's [www.mydogvotes.com](http://www.mydogvotes.com)
  - 8. [www.americanrottweiler.org](http://www.americanrottweiler.org) Blog, developed by Barbara Hayward, which includes disclaimers regarding the Blog on both web & actual blog.
  - 9. [www.greatdogs.co.uk](http://www.greatdogs.co.uk)
  - 10. Search and Rescue: [www.swsdogs.org](http://www.swsdogs.org)
  - 11. ARC Judges Education: [www.judgeseducation.com/rottweiler](http://www.judgeseducation.com/rottweiler)
  - 12. American College of Veterinary Internal Medicine: [www.acvim.org](http://www.acvim.org)
  - 13. American College of Veterinary Ophthalmologists: [www.acvo.org](http://www.acvo.org)
  - 14. American College of Veterinary Surgeons: [www.acvs.org](http://www.acvs.org)
  - 15. American Veterinary Medical Association: [www.acvma.org](http://www.acvma.org)
  - 16. Bloat - A Collection of Links: [www.cfgdr.org/bloatarticles.htm](http://www.cfgdr.org/bloatarticles.htm)
  - 17. Canine Eye Registration Foundation (CERF): [www.vmdb.org/cerf.html](http://www.vmdb.org/cerf.html)
  - 18. Rottweiler Health Foundation: [www.rottweilerhealth.org](http://www.rottweilerhealth.org)
  - 19. RottNet.net Rescue: [www.rottnet.net](http://www.rottnet.net)
  - 20. ARC Breeders Education Program: (website in development)
- n. The general email address for our website shall be [mail@amrottclub.org](mailto:mail@amrottclub.org). Additional special email addresses shall be available on a need-to-know basis; i.e. address for Statisticians to submit their reports.
- o. The website host will be Parcom.

## **G. COMMITTEES**

- 1. Subject to the approval of the Board, the President may appoint standing committees to advance the work of the club in any area which may well be served by committee. Such committees shall act in an advisory capacity to the Board and shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.
- 2. Whenever possible, all committee appointments (i.e. Nominating, Judges Selection, etc.) will be made at the first meeting of the full Board following the Annual Election. These appointments will be published in the *ARK* and on the ARC website so that members will have ample time to submit suggestions to the committee members for their consideration before the committee's business is finalized.
- 3. All Committee appointments are to be confirmed in writing within 30 days of the appointment.
- 4. The term for standing committee chairman and members shall run for 2 years beginning July 1 of the year the Secretary is elected.
- 5. Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the President, with the approval of the Board, may appoint successors to those persons whose service has been terminated.

6. A Liaison from the Board will be appointed for each Committee. The Liaison shall be listed with the Committee Listing in the *ARK* and in the Membership List.
7. Board members will contact the committee(s) for which they are the liaison and ask for a status report before the Annual Membership Meeting and each Board meeting.
8. No committee chairman or committee member can obligate ARC funds without prior Board approval.
9. Any member of a Committee who will incur more than \$75 in expenses in a given month must receive prior approval of the Board. Expenses shall not include reimbursement for travel, meals and/or lodging unless specifically approved by the Board. Exempt from this ruling are those whose job descriptions/committee procedures/standing rules specify a different amount and those who are appointed to do a specific job; e.g. printing & postage costs for Top Dog Chairman; printing & postage costs of mailing annual Junior Packets; travel, meals and lodging for AKC Delegate, etc. Original receipts must be included with all reimbursement forms sent to the Treasurer and should be sent monthly or quarterly.
10. The Secretary must be copied on all correspondence of all committees, to maintain accurate club records.
11. On letters and emails in regards to ARC business, the use of personal kennel names, web sites, dog names, etc. is inappropriate and is not allowed; conversely, on personal correspondence, ARC titles/position shall not be used.
12. As per the Bylaws, Peter Piusz is the ARC delegate to the AKC for a 3 year term. His term will come up for reappointment in February 2010. There is no limit to the number of terms a delegate is allowed to serve.
13. A current list of Committees are included in each *ARK* and posted on the ARC website.

## H. CLUBS

1. To be added to the ARC Local Rottweiler Club list, new clubs must provide a copy of their Bylaws and Membership List and receive Board approval. Club Bylaws must agree to accept the AKC Rottweiler Standard of the Breed as the only standard by which Rottweilers shall be judged.
2. Clubs on this list are eligible to apply for ARC National and/or Regional Specialties and other ARC events. The club will receive *ARK* advertising discounts (see F. 1. h.), as well as a complimentary copy of each issue of the *ARK*. The *ARK* will be sent to the club's newsletter Editor, or if they do not have a newsletter, to the Secretary.
3. Clubs will be able to purchase copies of the *ARC Illustrated Standard of The Rottweiler* at a cost of \$10 each when purchased in bulk of 25 copies or more.
4. Clubs will be asked to appoint an ARC Legislative Liaison who will be enrolled in the ARC Liaisons networking group on Yahoo.
5. The ARC Database Chairman will send a yearly request for update of club information. The update will include the names, addresses, telephone, e-mail address of the club President, Secretary, newsletter Editor and Legislative Liaison, as well as a current membership list. If a club is an AKC licensed club, they will not have to provide a membership list.  
  
Failure to reply to the request for updates within 2 months, will subject the club to removal from the list, as well as jeopardize the club's ability to be approved to hold an ARC National and/or Regional Specialty or other ARC events.
6. Per AKC rules, licensed clubs are required to receive Parent Club approval for any Specialty. All requests for such approval must include a copy of signed conformation judge's contract.
7. Every ARC approval sent to a club to hold a Rottweiler Specialty shall include a flier that offers the club a Judges Education Program, including ringside mentoring and per AKC, satisfies an educational requirement for the Specialty Club. This flier will also be posted on the ARC Judges Education website.

## I. AWARDS

1. Top ARCite: the Top ARCite is an award for the ARC MEMBER who has contributed the most to the ARC in the past year. Nomination information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Nominations of ARC members are to be sent to the Secretary no later than 60 days before the Annual Awards Banquet. Nominations may be submitted by clubs or individuals, outlining the reasons why this ARC member should be considered. The Board shall then vote by secret ballot on the nominees. Presentation of the award shall be made at the Annual Awards Banquet. The result and all nominations shall be published in the Specialty Supplement of *ARK*. An individual may only receive this award once. ARC will provide a plaque.
2. Friend of The Rottweiler Award: the Friend of the Rottweiler is an award for the PERSON OR GROUP, who has done the most for the Rottweiler breed in the United States in the past year. Nomination information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Nominations are to be sent to the Secretary no later than 60 days before the Annual Awards Banquet. Nominations may be submitted by clubs or individuals, outlining the reasons why this person or group should be considered. The Board shall then vote by secret ballot on the nominees. Presentation of the award shall be made at the Awards Banquet. The result and all nominations shall be published in the Specialty Supplement of *ARK*. An individual may only receive this award once, with the exception being if the individual had or will receive the award as part of a committee or group. ARC will provide a plaque.
3. Bruce Billings Good Sportsmanship Award: the Bruce Billings Good Sportsmanship Award (formerly called Gaines Good Sportsmanship Award) is intended to honor an ARC MEMBER who shows outstanding sportsmanship in conformation, obedience or any type of trial activities in the past year. Nomination information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Nominations of ARC members are to be sent to

the Secretary no later than 60 days before the Annual Awards Banquet. Nominations may be submitted by clubs or individuals, outlining the reasons why this person should be considered. The Board shall then vote by secret ballot on the nominees. Presentation of the award shall be made at the Annual Awards Banquet. The result and all nominations shall be published in the Specialty Supplement of *ARK*. An individual may only receive this award once. ARC will provide a plaque.

4. The ARC Trophy Inventory Chairman will be in charge of providing the plaques for the 3 awards listed above.
  5. AKC Outstanding Sportsmanship Award: the AKC Outstanding Sportsman Award is intended to honor an ARC MEMBER who has made a difference in the world of purebred dogs in the past year. Nomination information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Nominations of ARC members are to be sent to the Secretary no later than 60 days before the Annual Awards Banquet. Nominations may be submitted by clubs or individuals, outlining the reasons why this person should be considered. The Board shall then vote by secret ballot on the nominees. Presentation of the award shall be made at the Annual Awards Banquet. The result and all nominations shall be published in the Specialty Supplement of *ARK*. An individual may only receive this award once. The recipient shall receive the medallion provided by AKC.
  6. Anvil T.R.U.E Awards shall be presented annually to individuals and their Rottweilers for services performed outside the realm of competition. Application information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Applications are to be sent to Donna Banker Rice no later than 60 days before the Annual Awards Banquet. Applicants must have a minimum of 25 hours in a given year, donating their time and the ability of their Rottweiler to any one or a combination of the following categories: Therapy, Rescue, Utility or Education. All applications must include verification of hours spent by an appropriate official and all pertinent data, and will be reviewed and approved by the ARC Board. A medallion will be offered by Donna Banker Rice through the ARC to all recipients.
  7. ARC Rottweiler Volunteers of the Year Award shall be offered annually to promote and encourage activities which present the positive aspects of the Rottweiler. Primary consideration for this award will be given to those individuals who have unselfishly devoted their time and the ability of their Rottweiler to improving their community or enhancing the lives of others. Nomination information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Nominations are to be sent to Donna Banker Rice no later than 60 days before the Annual Awards Banquet. Nominations may be submitted by local Rottweiler clubs or individuals and must be accompanied by verifiable documentation. All nominations will be reviewed and approved by the ARC Board. The Mirko Medallions will be offered by Donna Banker Rice through the ARC to all recipients.
  8. Einstein Award for Outstanding Rottweiler Ambassador will be presented posthumously to a deserving canine candidate who died in the calendar year prior to the National Specialty and who was distinguished in the area of therapy, rescue or education. Nomination information shall be mailed to the membership or published in the *ARK* at least 90 days before the Annual Awards Banquet. Nominations are to be sent to Dede Brownstein no later than 60 days before the Annual Awards Banquet. All nominations should highlight the dog's accomplishments over the course of its lifetime and be accompanied by no fewer than three reference letters and other proof of accomplishments. It is the intent that only one award be given each year; however, in unusual circumstances more than one may be conferred or if there are no qualified applicants, then no award may be given. The nominated Rottweiler does not need to have any titles, nor does the owner need to be a member of ARC. Dede Brownstein will make a recommendation for the ARC Board's approval. A perpetual trophy will be maintained by Dede and Mark Brownstein and the recipient will receive an engraved plaque for permanent possession.
  9. American Rottweiler Club Good Samaritan Award: A letter of recognition and a certificate will be awarded to any person who, in the opinion of the ARC Board of Directors, has aided and/or promoted an individual Rottweiler or our breed in some outstanding way. This award is intended for someone who does not own a Rottweiler, but it does not preclude someone who does from being honored.  
American Rottweiler Club Heroism Award: A letter of recognition and a certificate will be awarded to any Rottweiler that, in the opinion of the ARC Board of Directors, has performed an act of "heroism". The dog need not be owned by an ARC member.
- Nominees for either of the above awards may be submitted to the ARC Board at any time during the year, when the act/incident for which they are nominated occurs. Nominations may be made by anyone; they do not have to be an ARC member. After the Board has approved the award, the ARC Secretary will mail the letter and certificate to the recipient(s) of the award(s). At the same time information about the recipient and the circumstances of the act will be submitted to the *ARK* Editor for publication in the next newsletter and to the ARC Webmaster for the ARC website. There is no limit to the number of times this award may be approved in a given year, nor is there any requirement that any need be presented.
10. Should a member who has offered a special award no longer be able to fulfill this obligation, the Board of Directors will publish a notification in the *ARK*. Members will be given the opportunity to apply to the Board of Directors to assume sponsorship of this award in their dog's memory. The Board will vote on which offer to accept taking into consideration such criteria as length of membership of applicant and relevance of the dog to the specific award. If no member is interested in accepting sponsorship, the award will be retired.
  11. ARC Membership Pins shall be presented annually to members who have achieved the following number of years of continuous membership: 10; 15; and up in 5 year increments.
  12. ARC will present a token of appreciation to all Committee Chairpersons as a thank you at the end of their 2 year term.

13. ARC Certificates of Recognition shall be presented annually to those local and area clubs who have submitted letters outlining their achievements during the preceding year. Deadline is 60 days before the Annual Awards Banquet of the year to be presented.
14. An ARC Medallion and Certificate shall be awarded to the #1 dog at each level in each of the following Top Ten categories: Dogs; Bitches; 2 areas of Agility – Regular & Jumpers With Weaves; Carting; Herding; Obedience; Rally. All other ranked dogs will receive a Certificate. Medallions and Certificates will only be awarded to those dogs whose owners are ARC members. However, all Top Ten recipients, whether or not the owner is an ARC member, will be listed in the Top Dog Evening Catalog and will be recognized that evening. All Top Ten Junior Handlers shall be awarded both Medallions and Certificates.

The Top Ten Rottweilers in each level will be based upon numbers of dogs defeated. If one or more dogs/Juniors receive the same number of points, they will be considered tied for that place and the dog(s) with the next number of points would be in the next place, i.e. dog A & B have 60 pts. and are tied for 3rd place; dog C has 59 pts, he will be in 4th place. A dog must have a minimum of 10 points to be in the Final Top Ten Rankings in all areas, except Carting and Junior Handlers where the 10 point minimum does not apply. In Carting, dogs must have a minimum of 5 points to be in the Final Top Ten Rankings in the Carting Started and Carting Intermediate Levels. In Carting Excellent and all Team levels, there is no minimum.

All titles listed on the Certificate and in the Top Dog Evening Catalog will be based on the titles listed in the AKC Title reports earned thru December of the previous year.

15. The William Stark Award shall be awarded annually by ARC to the Top Dog in breed competition.
16. The Herman H. Heid Award shall be awarded annually by ARC to the Top Bitch in breed competition.
17. The Kato Bowl shall be offered annually by Jan Marshall through the ARC to the Rottweiler with the most points in Group competition as determined by the “Kennel Review” system.
18. The Kalyn Rae Bastyr Top Junior Handler Award will be presented annually to the #1 Rottweiler Junior Handler each year (AKC March to February Awards). It will serve as a permanent record for the club and the name of the #1 Junior will be added each year, beginning with the #1 Junior for 2003. The recipient will be honored and receive a commemorative memento at the ARC Awards banquet. The funding for the mementos will come through private donations. Cindy Earich-Leibert will be responsible for the mementos, engraving and shipping, and will retain the trophy.
19. Any junior who titles a Rottweiler through the AKC’s Junior Handler In Companion Events Program or handles a Rottweiler to an ARC Carting title will be honored at the Top Dog Evening at the ARC National Specialty the following year. The junior would be presented with a certificate and an ARC Achievement Medallion. If more than one title was earned with the same Rottweiler during a calendar year, there will only be one certificate with all information included. Juniors would need to apply for this award by sending copies of their AKC Junior Certification Forms for each title earned to the ARC Junior Liaison. In the case of Carting, the Carting Test Secretary shall send the Jr. Handler Carting Test Certification form to the ARC Junior Liaison within 14 days of the test.
20. An ARC medallion mounted on a plaque shall also be awarded to any Rottweiler attaining the AKC title of Obedience Trial Champion, Herding Champion, Tracking Champion, and Master Agility Dog (dog’s 1st MACH only) whose owner is an ARC member.
21. The ARC Bred-By Award (ARC medallion mounted on a plaque) shall be awarded to any member when they receive acknowledgement from AKC that they have successfully completed all Championship points from the Bred-By class in accordance with AKC requirements. Owner must apply for this award by furnishing a copy of the AKC notification to the ARC Secretary.
22. ARC Certificates shall be presented annually to new Versatility and Versatility Excellent Award qualifiers as determined by the V/VX Award Committee. These awards must be applied for through the Versatility Awards Chairman. All awards will be based on titles earned by December 31st of the year preceding the award presentation.
23. ARC Certificates shall be presented annually to new Production Award qualifiers as determined by the Production Award Committee. These awards must be applied for through the Production Awards Chairman. All awards will be based on titles earned by December 31st of the year preceding the award presentation AKC will send data regarding the number of litters/puppies produced by Production Award qualifiers to Marilyn Piusz. She has signed a confidentiality agreement not to release this information until the dog owner’s consent is obtained. If the owner’s consent is obtained the data will be made available at the time of the award presentation, as well as published in the *ARK* and on the ARC website. If no consent is obtained, a notation will be made next to the dog’s name to that effect, and the data will be destroyed.
24. The CH Anka Von Gailingen Memorial Award shall be offered annually by Catherine Thompson through the ARC to the Top Producing Rottweiler Bitch (Champions of Record offspring in the March to February Title Reports received electronically from AKC).
25. A/C CH Rodsdens Berte V Zederwald, CDX Memorial Award shall be offered annually by Lew Olson and Jeff Shaver through the ARC to the Top Producing Rottweiler Dog (Champions of Record offspring in the March to February Title Reports received electronically from AKC).
26. The Taxi Award shall be offered annually by Connie Fountain through the ARC to the ARC Top Producing Dam of Performance Dogs (AKC Performance titled offspring in March to February Title Reports received electronically from AKC).

27. The CH Pico vom Hegestrauch Award shall be offered annually by Diana Lane through the ARC to the ARC Top Producing Sire of Performance Dogs (AKC Performance titled offspring in the March to February Title Reports received electronically from AKC).

## J. NATIONAL SPECIALTIES

1. Any club listed in the ARC Local Club list is welcome to apply to host the ARC National Specialty.
2. A club wishing to host the National may make a bid at any time. If more than 1 club makes a bid for the same year, preference would be given to a club located in a different area of the country than the club hosting the previous year's National. Example: The 2008 National is held in Minnesota; if two clubs make a bid for 2009, one in Illinois and one in California, the preference would be given to the California club. If the two clubs making the bid are located in California and New Mexico, the BOD will make the decision based on the merits of the application; a club that has hosted a successful National or Regional Specialty will be given preference. The ARC reserves the right to host the National at any time themselves by utilizing Purina Farms or any other site in the country. A club from any part of the country is eligible to host the National at Purina Farms at any time they chose to do so as well.
3. The deadline for bids to host the National Specialty shall be January 1st, 3 years prior to the year of the Specialty. (i.e., the 2013 National Specialty deadline is January 1, 2010) Bids received after the January 1 deadline will be reviewed on a first come, first serve basis.
4. The ARC Board will not approve any other Rottweiler Club Specialty to be held in the United States on the same dates as the ARC National Specialty. The only exception being that any club already having an established date for a Rottweiler Specialty (conformation and/or performance) shall be allowed to keep that date as their own, unless waived in writing by that club.
5. The Host Club has 4 options to choose from when applying to host the National:
  - a. The ARC will advance the Host Club a loan of \$5,000 which must be repaid. The Host Club shall also pay ARC an Event Fee of \$2.00 per entry for ALL events, including All-Breed, associated with the National Specialty. There will be no Event Fee for Junior Showmanship and Parades of Titles Holders and Rescue. The Host Club assumes full responsibility for all costs associated with the National Specialty and will retain all profit, unless otherwise noted in the National Specialty Contract. The Host Club will send quarterly reports on the progress of the event to the ARC BOD and ARC National Specialty Coordinator from the time the application is approved up to 6 months before the event date; after which monthly reports shall be provided.
  - b. The ARC will advance the Host Club a loan of \$5,000. If additional monies are needed, either the Host Club can make a loan to the Specialty Account or can approach the ARC BOD for additional loan(s). All loans would be repaid to appropriate club before net profit is determined, with the ARC's \$5,000 loan having priority. The net profit from the Specialty would be split between the ARC and the Host Club on the following basis: ARC 50 % / Host Club 50 %. (See Option 2a.) The ARC BOD will appoint the National Specialty Treasurer and he/she will file monthly reports with the Show Committee, the ARC BOD and ARC National Specialty Coordinator. The Host Club will make the financial decisions regarding the Specialty; however, should they need assistance the ARC BOD would be available for recommendations and advisement. The ARC BOD also reserves the right to step in and veto any expenditure.

Before calculating Net Profit, the repayment of the ARC's initial \$5,000 would have priority, then those made by the Host Club, followed by additional ARC loans. If there is a loss before any loans are repaid, the loss would be split between the ARC and the Host Club on the same basis as the profit.
  - b 2. Option b, but based on the following split: ARC \_\_\_\_\_ % / Host Club \_\_\_\_\_ %. (Note: ARC's share may be no less than 25% or more than 75%.)
  - c. The ARC will advance the Host Club a loan of \$5,000. If additional monies are needed, the Host Club can approach the ARC BOD for additional funds (loans). All ARC loans would be repaid before net profit is determined. ARC will assume full financial responsibility (profit or loss) for the National. If there is a net profit, the ARC will pay the Host Club an Event Fee of \$5.00 per entry, excluding Junior Showmanship and Parades of Titles Holders and Rescue for their part in putting on the National. If the Specialty breaks even or a loss should occur the Host Club will not receive any Event Fee. The ARC BOD will appoint the National Specialty Treasurer and he/she will file monthly reports with the Show Committee, the ARC BOD and ARC National Specialty Coordinator. The Host Club is expected to work closely with the ARC BOD on all financial matters and must receive ARC BOD approval on all expenditures over \$1,000.00.
6. No proposal form will be submitted to the Board by the ARC National Specialty Coordinator until it has complete and accurate information. All forms must be accompanied by a list of Committee Chairmen and the Show Chairman. The Show Chairman and the Obedience, Conformation, Rally, Agility, Herding and Tracking Chairpersons and the 5 person Event Committee at each venue, must be members of ARC. All other volunteer positions filled by either ARC or the Host Club do not have to be ARC members.
7. National Specialty Chairpersons in Obedience, Rally, Agility, Herding and Carting are allowed to exhibit within the venue they chair. AKC Rules prohibit the Tracking Chairperson from doing so.
8. All applications submitted to AKC pertaining to the National Specialty shall be completed by the National Specialty Coordinator. This includes, but not necessarily limited to, the applications for Conformation, Obedience, Agility, Tracking, Rally and Herding.

9. The Host Club, if holding a Carting Test, shall complete an ARC Carting Event Application, which must be sent to the ARC Carting Test Coordinator no later than 6 months before the event.
10. If ARC is fined by AKC due to paperwork being submitted late to the National Specialty Coordinator and thus to AKC, any fines incurred will be borne by the Host Club. And if ARC is fined by AKC due to recording fees and final paperwork being submitted late, all fines incurred will also be borne by the Host Club. Should ARC be required to send a priority or overnight mailing due to tardiness in getting information to ARC on the part of a Host Club, the Host Club shall bear the cost of the mailing. This includes sending items USPS or via common carriers such as UPS or FedEx.
11. The following repayment schedules must be followed:
  - a. Any event fee charged to a Host Club (see Option 5a above) is to be paid within thirty (30) days from the last day of the show. Payment should be sent to the ARC Treasurer along with a catalog from all events. Failure to remit by the deadline will result in fines as follows: 31-60 days late - \$200; 61-90 days late - \$400; over 90 days late - \$600 plus possible disciplinary action. Host Club hereby agrees that should it be unable to make payment within the required 30 days following the National, it shall immediately contact the ARC Treasurer and provide a full explanation as to the cause for the inability to pay. Under such circumstances, and upon approval by the ARC Board of Directors, the Host Club may be allowed to make four (4) quarterly payments to the ARC Treasurer beginning within 30 days of the date of the close of the National Specialty. Each payment shall include a \$50.00 late payment fee. Should such quarterly payments be allowed, failure to make timely payments will result in the above described sanctions for each late payment.
  - b. Any event fee payable by ARC to a Host Club (see Option 5c above) is to be paid within 30 days of the ARC BOD's approval of the final accounting from the National Specialty Treasurer.
  - c. The Host Club must submit a comprehensive Show Report to the ARC Secretary and ARC National Specialty Coordinator no later than 90 days from the last day of the show. Failure to submit by the deadline will result in fines as follows: 31- 60 days late - \$200; 61 – 90 days late - \$400. Submittal over 90 days late may result in disciplinary action.
  - d. ARC will provide the Host Club with an interest free loan of \$5,000. This amount will become available to the Host Club 9 months before the event. This money is a loan to be repaid, if borrowed within 30 days from the last day of the show. Failure to remit to the ARC Treasurer by the deadline will result in fines as follows: 31-60 days late - \$200; 61-90 days late - \$400; over 90 days late - \$600 plus possible disciplinary action. Host Club hereby agrees that should it be unable to make payment within the required 30 days following the National, it shall immediately contact the ARC Treasurer and provide a full explanation as to the cause for the inability to pay. Under such circumstances, and upon approval by the ARC Board of Directors, the Host Club may be allowed to make quarterly payments in the amount of \$1,300.00 (\$1,250.00 loan repayment; \$50.00 late payment fee) to the ARC Treasurer beginning within 30 days of the date of the close of the National Specialty. Should such quarterly payments be allowed, failure to make timely payments will result in the above described sanctions for each late payment.
  - e. The Host Club will submit a separate itemized bill for the expenses which are ARC's responsibility within 30 days from the last day of the show. The ARC Treasurer will mail a check to the Host Club within 15 days of receipt.
12. The ARC Secretary will maintain the signed contracts between the Host Club and the ARC with copies sent to the ARC President, Treasurer, ARC National Specialty Coordinator and Host Club.
13. The ARC manual for the National Specialty and Carting Test Rules are to be followed in the hosting of any or all of these events. Any substantial deviation from the manual must have prior permission in writing from the ARC National Specialty Coordinator. The manual shall be reviewed periodically by the Board. The Host Club further agrees to follow all AKC Rules & Regulations for all events.
14. Listed below are some of the major points contained in the manual:
  - a. The Host Club is required to put on the following AKC events: Futurity; Puppy Sweepstakes; Veteran Sweepstakes; Regular & Non-regular Conformation Classes; Junior Showmanship Classes; Obedience Trial (Regular & Non regular Classes); Parade of Title Holders & Rescue Parade; and Annual Awards Banquet. Agility, Carting, Herding, Rally and Tracking are at their option. However, this information must be included as part of the National Specialty Application in order that other clubs could be given the opportunity to host an event that is not to be held as part of the National. Example: no tracking included as part of the National Specialty; another club could make application to hold the National Tracking Test for that year. Other optional events include: Rottweiler Breed Measurement Survey; Evaluator Certification Seminar.  
The Host Club will assume all costs associated with these events, with the exception of the Futurity ribbons/rosettes and medallions for the Selects and Rescue Parade. ARC will send a complete list of their needs in regards to table, chairs and set-up no later than 6 weeks before the date of the Specialty.
  - b. The ARC will hold the Annual Meeting and a Top Dog Evening at the National Specialty. The Top Dog Evening will include the presentation of the Top 10 Awards, as well as a Top 20 Competition. The Host Club will provide and assume cost of facilities, tables, chairs and set-up for these events, as well as for ARC Auction (regular and/or silent); ARC Ways & Means; ARC Public Information Booth; Judges' Breed Study Group; Breeder/Exhibitor Education Committee event and a meeting room for the ARC BOD. ARC will inform the Host Club no later than 3 months before the date of the event as to the plans and equipment requirements for the Judges' Breed Study Group and Breeder/Exhibitor Education event. ARC will retain the profit from these events.

- c. The ARC National will include a Futurity. The rules & regulations, including Judges Selection procedure will be included in the ARC Specialty Manual. In addition, these rules and nomination forms shall be posted on the ARC website and available from the Futurity and Policies & Procedures Chairmen.
- d. The dates of the ARC National Specialty fluctuate from year to year. Puppies are eligible to compete in the first ARC National Sweepstakes and/or Futurity held on or after the date they reach 6 months of age, and only in this Sweepstakes and/or Futurity. Occasionally, puppies entered will be older than 18 months on the date that the first Sweepstakes/Futurity for which they are eligible occurs. When needed, the additional class of "+18 months" will be added to the normal classes listed below. The exact age qualifications for this additional class will vary from year to year and will be stated in the Premium List. Example: Sweepstakes/Futurity 2009 held on April 15; Specialty 2010 held on May 15 - the +18 class for the 2010 Sweepstakes/Futurity would be for dogs that were born between October 16 and November 14, 2008, thus making them 18 months to under 19 months.
  - Puppy Dogs, 6 months to under 9 months
  - Puppy Dogs, 9 months to under 12 months
  - Puppy Dogs, 12 months to under 15 months
  - Puppy Dogs, 15 months to under 18 months.
  - (Same classes for Puppy Bitches)
- e. Champions of record may enter Sweepstakes/Futurity at the ARC National Specialty provided they meet the eligibility requirements.
- f. Parade of Titleholders: The following will be recognized: all AKC, Canadian, Mexican and International titles; titles recognized in Germany including BH; all ARC Carting Titles and all AHBA titles of JHD and above. Titles issued by countries and/or organizations not specifically mentioned above, along with CGC, TT, TDI, RTD, HIC or HCT certificates, will not be recognized as titles, but may still participate in the Parade. All titles/certificates will be printed on the rosette. The Parade will adhere to the following order of presentation:
  - 1. Dogs with conformation AND working title.
  - 2. Dogs with either conformation OR working title.
  - 3. All others.
- g. The ARC will purchase and provide the Rescue medallions for all Rescue Parade entrants. There will be no entry fee for the Rescue Parade at the Nationals.
- h. There will be no entry fee charged for any Junior Showmanship classes at the National.
- i. A Judges Education Seminar will be held at the National Specialty. The seminar is intended for current AKC Judges who wish to add the Rottweiler to their list of approved breeds, Rottweiler Judges who wish to add to their understanding of the breed, as well as those aspiring to be judges in the future.

Any ARC member may sign-up to audit the classroom presentation for a minimum fee of \$10 and can buy the Judges Education package which includes the Illustrated Standard and Judges Handbook at cost. The numbers allowed to audit will be determined by the size of the room and seating arrangements after all Judges interested in attending are accommodated.

Juniors shall be invited to attend the Judges Education Seminar and may be asked to help with registration, handing out materials, etc.

- j. A Rottweiler Breed Survey and/or Evaluator Certification Seminar may be held. Juniors shall be invited to attend and may be asked to help with registration, handing out materials, etc.
- k. Conformation judges for the ARC National Specialty shall be selected a minimum of 3 years in advance per the following procedure:
  - 1. The Host Club for that National shall draw up a list of 8 suitable potential judge candidates. Foreign judges (non-AKC judges) names may be included on the list no sooner than 2 years following the election and acceptance of a judging assignment by a foreign judge. (Example: if a foreign judge was elected in 2009 (to actually judge in 2012), no foreign judges would be considered for the elections held in 2010 and 2011. For 2012, foreign judges' names could again appear on the ballot.) A judge may only be elected to judge the same assignment at the National Specialty every 5 years. (Example: if a judge does dogs and intersex in 2009, he/she can not judge dogs or intersex until the year 2015.)
  - 2. If a Host Club has not been selected 3 years in advance, or if ARC is hosting the National, the ARC Board will appoint a committee of 3 members from random areas of the country. The ARC Vice President will serve as Chairperson. To achieve a list of 8 unique names to present to the membership, the process will begin with each committee member submitting 3 names to the Chairperson. The Chairperson will not submit names. If there are 9 unique names, the Chairperson will veto one name. If there are fewer than 8 unique names, the Chairperson will identify to the committee the duplicate names and request that each submit one additional name different from the duplicates. This process will continue until the list is comprised of 8 unique names. If at any time during the process, there are more than 8 unique names, the Chairperson has the obligation to veto one or more names.

3. An alphabetical list of the judge candidates, along with a short biography, shall be forwarded to the Secretary no later than April 1st, 3 years in advance of the Specialty. The list shall in no way indicate a preference that the Host Club may have for one candidate over another.
4. The Secretary shall submit a ballot to the general membership consisting of an alphabetical list of the judge candidates, the biographies and request that each member select 2 candidates. This ballot shall be sent to the membership or printed in the ARK by July 1st of each year. If possible, ballots will be available at the National Specialty Show for voting; the Secretary will be responsible for collecting ballots from the National Specialty Show. Ballots are to be returned to the Secretary no later than 90 days from the date of the mailing of the ARK containing the National judge's ballot and biographies. The exact deadline date will be printed on the ballot.
5. Based on the ballot results, the 8 names will be arranged in order of the number of votes received and the Secretary shall forward the results to the Show Chairman and National Specialty Coordinator.
6. The National Specialty Coordinator or ARC Secretary will contact Confirmation judges in decreasing order of the number of votes received during membership balloting. The judge with the most votes who accepts the assignment will judge Best of Breed, Select Awards and have their choice of dogs or bitches and will judge all regular classes of that sex, including Veterans, providing they have not done so in the last 5 years. The second Confirmation judge who accepts the assignment will judge all regular classes of the other sex, including Veterans. Assignment of other classes will be made as needs might dictate and at the sole discretion of the Board.
7. In the event that the Host Club wishes to utilize 3 judges, the judge with the highest number of votes who accepts the assignment will judge the Best of Breed and Select Awards. The second judge to accept, with the next highest number of votes will get his/her choice of dogs or bitches and will judge all regular classes of that sex, including Veterans. The last judge to accept, who among the 3 judges has the least number of votes, will judge the other sex, including Veterans. Assignment of other classes will be made as needs might dictate and at the sole discretion of the ARC Board.
8. Each year shall be treated individually and there shall be no carry over from year to year. The assignments of the judges must follow the five-year moratorium.
9. The ARC Specialty Coordinator or ARC Secretary will be responsible for contacting and securing the judges commitment to judge and will turn this information over to the Host Club.

**The Host Club will negotiate and utilize the ARC approved contract for all Conformation, Sweepstakes and additional Venue Judges. Prior to sending the contract to the approved judge, the Host Club will send a copy of each contract to the Specialty Coordinator or the ARC Secretary for their review. Within 30 days of completed contracts being signed; the Host Club will send a copy to either the ARC Specialty Coordinator or the ARC Secretary.**

- l. The Futurity judge will be chosen as outlined in the ARC Futurity Rules. Only one judge shall be chosen. In the event the number of dogs entered requires a second judge, the candidate receiving the second highest total number of votes, shall judge the bitch class only. The ARC will be responsible for the Futurity Judge: 1 night's accommodation; 2 tickets to the Annual Awards Banquet (effective with the 2010 National). The ARC Specialty National Coordinator will be responsible for contacting and securing the contract for the Futurity Judge and will send a copy of the contract to the Host Club within 30 days of signing. Once a judge has judged the Futurity, 3 National Specialties must pass before that individual is again eligible to judge either the Sweepstakes or Futurity at the ARC National Specialty. (Example: if an individual judges either the National Sweepstakes or Futurity in 2009, he/she will not be eligible to judge either the National Sweepstakes or Futurity again until 2013.)
- m. The ARC National Specialty Coordinator shall maintain a list of approved Sweepstakes judges. This list will be divided into 3 categories: judges qualified to do the National Sweepstakes and Futurity, those qualified to do the Regional Sweepstakes and those AKC judges looking to add Rottweilers to their list of approved breeds.

The Host Club will select the Sweepstakes Judges from the ARC approved list. The ARC National Specialty Coordinator or ARC Secretary will be responsible for contacting and securing commitments for the Sweepstakes judges and will turn this information over to the Host Club. The Host Club will negotiate and utilize the ARC approved contract for the Sweepstakes judges. A copy of each contract shall be sent to the ARC National Specialty Coordinator for review before sending to the approved judge to sign. A copy of the signed contract must be sent to the ARC National Specialty Coordinator within thirty (30) days of signing.

Once a judge has judged the Sweepstakes, three National Specialties must pass before that individual is again eligible to judge either the Sweepstakes or Futurity at the ARC National Specialty. (Example: if an individual judges either the National Sweepstakes or Futurity in 2009, he/she will not be eligible to judge either the National Sweepstakes or Futurity again until 2013.)

With the Sweepstakes judges, the first person contacted will judge Best in Puppy Sweepstakes and have their choice of dogs or bitches. This judge will do the opposite sex in Veteran Sweepstakes. The second Sweepstakes judge will judge the other sex in both the Puppy and Veteran Sweepstakes and will also judge Best in Veteran Sweepstakes.

- n. The ARC National Specialty Coordinator will maintain the ARC Sweepstakes/Futurity Judges Guidelines. These will be sent to an individual when he/she is added to the list of Approved Sweepstakes/Futurity Judges. They will be sent again when someone has been approved to judge a specific Sweepstakes or Futurity.
- o. The Contracts for Conformations, Futurity and Sweepstakes judges shall contain the stipulation that they will not accept an assignment to judge Rottweilers in the 3 months preceding the National Specialty.
- p. Performance event judges (obedience, rally, herding, agility, tracking, carting) will be hired by the Host Club and they are responsible for contacting and securing commitments for said judges. The Host Club will negotiate and utilize the ARC approved contract for the Performance judges. A copy of the contract is to be sent to the ARC National Specialty Coordinator for review before sending to the judge to sign and a copy of the signed contract must be sent to the ARC National Specialty Coordinator within 30 days of signing.
- q. ALL National Specialty judges' contracts shall contain the stipulation that by accepting the assignment, the judge agrees not to exhibit in another venue associated with the National Specialty at which they are officiating prior to their assignment. Once their assignment is concluded, they may exhibit their own dog in another conformation/performance event. However, they may not exhibit and judge the same day even if it is another venue. Exceptions: 1. a sweepstakes/futurity judge may not exhibit his/her dogs or take any dog belonging to another person into the ring during the regular/non-regular conformation classes; however, they could exhibit in a performance event held after their assignment is complete; 2. a dog owned/co-owned by a judge may be exhibited in a venue prior to their judging assignment as long as they are not personally handling the dog.
- r. The Host Club is responsible for paying the fees, if any, and expenses of all judges, except Futurity, as per the signed contracts.
- s. Best of Breed, Best of Opposite Sex and Obedience High In Trial winners at a National Specialty will receive commemorative plaques for permanent possession supplied by the ARC. The Trophy Inventory Chair will provide the plaques to the Host Club. The challenge trophies (Best of Breed, Haserway, and President's), as well as the Freeger-Cannon River Statue, will be engraved and shipped by the current Show Chairman to the following year's Show Chairman for display at the National Specialty. Cost of engraving and shipping is the responsibility of the Host Club.
- t. The ARC will purchase and provide the Select medallions for the National Specialty. All dogs eligible for Best of Breed competition shall be considered for these awards. At the discretion of the Intersex judge, the maximum number of Select Awards that may be given shall be 10% of the Best of Breed entry, including Veterans and Winners. That 10% is in addition to the Best of Breed and Best of Opposite Sex to Best of Breed winners, with no consideration to sex. The Best of Breed and Best of Opposite Sex to Best of Breed shall be known as Select 1; all others chosen shall be known simply as Select.
- u. The ARC shall purchase Armetale plates to be used as Specialty trophies for the following awards: 11" - Best of Breed; Best of Opposite Sex to Best of Breed; Best of Winners; Highest Scoring Dog In Obedience Trial, Agility Trial, Carting Trial, Herding Trial; 9" – Best Jr. & Best Sr. in Futurity; Best in Puppy Sweepstakes; Best of Opposite Sex to Best in Puppy Sweepstakes; Best Jr. & Best Sr. in Veteran Sweepstakes; Winners (Dog & Bitch); Reserve Winners (Dog & Bitch); Best Puppy in Regular Puppy Classes; Best Junior Handler; Highest Combined Score In Obedience Trial; Reserve Highest Scoring Dog In Obedience Trial, Agility Trial, Carting Test, & Herding Trial; 7" – 1<sup>st</sup> place in all regular & non-regular classes in all venues, each dog passing a TD, TDX and/or VST. In Obedience, a 1<sup>st</sup> place Team would receive 4 plates. No Armetale shall be awarded in a Herding Test.

Only one of each event per National will be provided with the Armetale trophies and the winner of that particular event will be considered the National Champion. These National Champions' pictures will be included in the *ARK* Specialty Supplement and these dogs' names will be listed in subsequent National Specialty catalogs as the past years' winners. Other trophies may be given as donations, but are not purchased by ARC. The stewards, track layers and committee helpers' thank you gifts will be the responsibility of the Host Club and will not include the Armetale plates.

ARC will be responsible for the cost of shipping the Armetale to the National Specialty. Any unused Armetale must be returned to the ARC Trophy Inventory Chairman within 60 days of the end of the Specialty; the Host Club will be reimbursed by ARC for the cost of the return shipping.

- v. ARC will provide ARC Pictorials (mixture of 4 & 5) for the following: Best of Breed; Best of Opposite Sex to Best of Breed; all Selects; all entrants in the Junior Showmanship classes; 1<sup>st</sup> place in each Futurity Class. ARC will be responsible for the shipping costs to the National; any unused Pictorials may be retained by the Host Club to use as they see fit.
- w. Income from the Annual Auction is to be set aside for purchase of the Armetale trophies for the following year's National Specialty. Addition items may be offered to benefit other ARC Funds (ACL, Jr. Scholarship, etc.), the Rottweiler Health Foundation and/or Rottweiler Rescue Foundation. Winning bidders for items benefiting either the RHF or RRF must make their checks payable to the Foundation(s) and the money will be given directly to the Foundation(s).
- x. The ARC Junior Committee will provide a gift bag of dog items to all Junior Handlers entered in the Junior Showmanship classes, as well as a prize on the Rottweiler Only/Armetale Day to the Highest Scoring Junior in each

performance event, and to any Junior with a dog passing a Tracking Test. These items will be brought to the Specialty or shipped at ARC's expense.

- y. The Host Club will not accept any challenge or perpetual trophy(s) without ARC BOD approval.
- z. The premium list for the National Specialty shall be submitted to the ARC National Specialty Coordinator and a member of the ARC Board for proof reading and approval prior to printing.
- aa. All National Premiums shall contain the following prominent disclaimer: "Exhibitors please note: The American Rottweiler Club does not agree to arbitrate claims as set forth on the official AKC entry form for this event."
- bb. The ARC honors all of its members and the loss of any is a loss to all, so ARC will not dedicate any shows or events to any one individual. However, the Host Club may dedicate their show to any individual or individuals of their choosing, provided that it is clearly stated in both the Premium List and catalog that the dedication is being made by the Host Club.
- cc. The name of the Host Club may appear in all advertising, the Premium List, Catalog, etc. as "hosted by" provided the Host Club is an AKC licensed club. If a club is not an AKC licensed club, the wording must be "The ARC wishes to thank the Host Club for their support of our Specialty".
- dd. National Specialty logos may not contain Host Club's name or initials. An exception might be made due to unusual circumstances, i.e. National held in conjunction with the Host Club's Annual Specialty, 50th Anniversary of the Host Club, etc. with prior approval of the ARC Board of Directors. In this case, the ARC Board would have final approval on the logo before it is published/used anywhere.
- ee. Non-members of ARC may place advertising in the ARC National Specialty catalog. All advertising must conform to the ARC Mandatory Practices.
- ff. The ARC will provide complimentary banquet tickets to the Kalyn Rae Bastyr Memorial Scholarship recipient and parents, and all Juniors attending the National.

## **K. REGIONAL SPECIALTIES**

1. Any club listed in the ARC Local Club list is welcome to apply to host the ARC National Specialty.
2. Regional Specialties may be held in conjunction with an all breed kennel club show, or they may be held independently. Regional Specialties may be held for Conformation or any performance event (Obedience/Rally Agility, Carting, Herding, and Tracking).
3. To host an Independent Regional, each club will be considered individually based on its own merits and the past history of the club and its members of putting on large AKC shows.
4. Regional Specialties will be approved no more than 2 years in advance.
5. The system instituted to provide for the division of the United States into 8 regions for holding ARC Regional Specialties is as follows:
  - REGION I: Colorado, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming.
  - REGION II: Indiana, Michigan, New Jersey, Ohio, Pennsylvania.
  - REGION III: Arizona, New Mexico, Oklahoma, Texas.
  - REGION IV: Delaware, Kentucky, Maryland, North Carolina, South Carolina, Tennessee, Virginia, West Virginia.
  - REGION V: Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont.
  - REGION VI: Alaska, California, Hawaii.
  - REGION VII: Illinois, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin.
  - REGION VIII: Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi.
6. Each Region, as defined above, may hold 2 of each of the following type event: Conformation; Puppy Sweepstakes; Veteran Sweepstakes; Junior Handling; Obedience; Rally; Agility; Carting; Tracking in a calendar year. Back-to-back performance events will be considered as a single event. Only 1 Herding event may be held per region per year. The 2 regionals of each type of event must be at least 2 months apart and/or 500 miles apart and no club may hold more than 1 of each type of event in a calendar year.

The Region hosting the National Specialty may hold only 1 regional of each type event, with 1 exception: they cannot host any Herding event. However, the regional must be held at least 3 months before or after the National and the Host Club may not be the same as that hosting the National.

7. No proposal form will be submitted to the Board by the ARC Regional Specialty Coordinator until it has complete and accurate information. All forms for Independent Regional Specialties must include a copy of the judges' contracts that the Host Club is intending to use.
8. For an Independent Regional Specialty the Show Chairman and at least 2 other Committee Chairmen are required to be members of the American Rottweiler Club; however, it is preferred that all Committee Chairmen be ARC members. For a Regional Specialty, held in conjunction with an all breed kennel club, the Show Chairmen and at least 1 member of the Host Club are required to be members of the American Rottweiler Club.
9. All AKC paperwork in regards to a Regional Specialty must be submitted to the Regional Specialty Coordinator no later than 28 weeks before the closing date of the event in order to meet AKC's 24 week deadline. Failure to do so, could result in the Regional Specialty being cancelled.
10. The Host Club will be responsible for all AKC application fees. If ARC is fined by AKC due to paperwork being submitted late to the Regional Specialty Coordinator and thus to AKC, any fines incurred will be borne by the Host Club. And if ARC

is fined by AKC due to recording fees and final paperwork being submitted late, all fines incurred will also be borne by the Host Club. Should ARC be required to send a priority or overnight mailing due to tardiness in getting information to ARC on the part of a Host Club, the Host Club shall bear the cost of the mailing. This includes sending items USPS or via common carriers such as UPS or FedEx.

11. Any profit generated by a Regional Specialty held in conjunction with an All Breed Kennel Club will be kept by the Host Club.
12. For any Independent Regional Specialty, whether conformation, performance event and/or all-breed event, the local Host Club shall add the total number of entries in all events, excluding Parade of Title Holders, and deduct 100 from the total entries\*\*. The remaining number of entries are subject to an Event Fee of \$1.00 per entry payable to the ARC (example: 120 total entries, \$20 is payable to ARC). This amount is to be paid within 30 days from the last day of the show. Payment should be sent to the ARC Treasurer along with a catalog from all events. Failure to remit by the deadline will result in fines as follows: 31- 60 days late - \$200; 61 – 90 days late - \$400. Remittance over 90 days late may result in disciplinary action. These fees are outlined in the event contract signed by the Host Club. (\*\* If the Host Club offers Junior Showmanship classes and does not charge an entry fee, these classes would also be excluded from total number of entries.)
13. The Host Club will assume all financial responsibility for said Independent Regional Specialty.
14. The Host Club of an Independent Regional must submit a comprehensive Show Report to the ARC Secretary and ARC Regional Specialty Coordinator no later than 60 days from the last day of the show. Failure to submit by the deadline will result in fines as follows: 31- 60 days late - \$200; 61 – 90 days late - \$400. Submittal over 90 days late may result in disciplinary action. These fees are outlined in the event contract signed by the Host Club.
15. The ARC Secretary will maintain the signed contracts between the Host Club and the ARC with copies sent to the ARC President, Treasurer, ARC Regional Specialty Coordinator and Host Club.
16. The Host Club must apply to the ARC Carting Coordinator to receive approval to hold a Carting Test at least 3 months prior to the date of the event.
17. The ARC manual for the National Specialty and Carting Test Rules are to be followed in the hosting of any or all of these events. Any substantial deviation from the manual must have prior permission in writing from the ARC Regional Specialty Coordinator. The manual shall be reviewed periodically by the Board.
18. Listed below are some of the major points contained in the manual:
  - a. ARC will provide \$50 per event (1 in each category) towards trophies: Conformation; Puppy Sweepstakes; Veteran Sweepstakes; Obedience; Rally; Agility; Herding; Carting, Tracking and/or Junior Showmanship. This money will be available 6 months before the Specialty. Credit must be given to ARC in both the Premium List and Catalog for this donation.
  - b.. The Host Club may, if it so chooses and applies with the ARC Regional Specialty Coordinator, present Regional Awards of Merit. The formula will be the same as that used for the National Specialty Select Awards (See Section J. 14. t.). However, under no circumstances, may the term “Select” be used for these awards, as that term is used exclusively for the ARC National Specialty.
  - c. Champions of record may enter the Puppy Sweepstakes at ARC Regional Specialties provided they meet the eligibility requirements.
  - d. At Regional Specialties, Puppy Sweepstakes may include an 18 mos. & under 24 mos. class. At the Host Club’s discretion, this class may be divided into an 18 mos. & under 21 mos. class and an 21 mos. & under 24 mos. class.
  - e. Parade of Titleholders: The following will be recognized: all AKC, Canadian, Mexican and International titles; titles recognized in Germany including BH; all ARC Carting Titles and all AHBA titles of JHD and above. Titles issued by countries and/or organizations not specifically mentioned above, along with CGC, TT, TDI, RTD, HIC or HCT certificates, will not be recognized as titles, but may still participate in the Parade. All titles/certificates will be printed on the rosette. The Parade will adhere to the following order of presentation:
    1. Dogs with conformation AND working title.
    2. Dogs with either conformation OR working title.
    3. All others.
  - f. The ARC will allot 100 Rescue Medallions a year from their supply for use at Regional Specialties for Rescue Parade entrants. This class will be offered at no charge by the host club. Medallions will be mailed to host club after close of entries and upon receipt of number entered in Rescue Parade.
  - g. Host Clubs shall be encouraged not to charge an entry fee for any Junior Showmanship classes offered.
  - h. The Host Club is responsible for contacting and securing contracts for all judges. The Host Club will select the Sweepstakes Judges from the ARC approved list. The Host Club should send a copy of each judge’s contract to the ARC Regional Specialty Coordinator within 30 days of signing.
  - i. All Regional Specialty judges’ contracts shall contain the stipulation that by accepting the assignment, the judge agrees not to exhibit at any event associated with the Regional Specialty at which they are officiating prior to their assignment. Once their assignment is concluded, they may exhibit their own dog in another conformation/performance event. However, they may not exhibit and judge the same day even if it is another venue. Exception: a sweepstakes/futurity judge may not exhibit his/her dogs or take any dog belonging to another person into the ring during the regular/non-regular conformation classes; however, they could exhibit in a performance event held after their assignment is complete.

- j. A person may judge a Sweepstakes, whether Puppy or Veterans, only once every 3 years in each Region (Example: if an individual judge a Sweepstakes in Region I in 2008, he/she will not be eligible to judge a Sweepstakes in that region again until 2012. However, a person may judge in 2 or more different regions 1 year and a different region the next, etc.
- k. Premium lists for an Independent Regional must be proof read by the ARC Regional Specialty Coordinator and a member of the ARC Board prior to printing and distribution.
- l. All Premiums for Independent Regionals shall contain the following prominent disclaimer: “Exhibitors please note: The American Rottweiler Club does not agree to arbitrate claims as set forth on the official AKC entry form for this event.” Host Clubs for Regionals held as part of a Combined Specialties Organization or All-Breed Show should make every effort to see that this disclaimer is included.
- m. The ARC honors all of its members and the loss of any is a loss to all, so ARC will not dedicate any shows or events to any one individual. However, the Host Club may dedicate their show to any individual or individuals of their choosing, provided that it is clearly stated in both the Premium List and catalog that the dedication is being made by the Host Club.
- n. The name of the Host Club may appear in all advertising, the Premium List, Catalog, etc. as “hosted by” provided the Host Club is an AKC licensed club. If a club is not an AKC licensed club, the wording must be “The ARC wishes to thank the Host Club for their support of our Specialty”.
- o. Regional Specialty logos may not contain Host Club's name or initials. An exception might be made with prior approval of the ARC Board of Directors. In this case, the ARC Board would have final approval on the logo before it is published/used anywhere.
- p. Non-members of ARC may place advertising in an Independent Regional Specialty catalog. All advertising must conform to the ARC Mandatory Practices.

#### **L. POLICIES, PROCEDURES, JOB DESCRIPTIONS**

1. The following are currently in effect:

Constitution & Bylaws (2/08)

Carting Rules (11/07)

Education Grant Procedure (2/09)

Futurity Rules (1/04)

Job Descriptions (some job descriptions are included as part of a policy or procedure):

Board of Directors (2/09)

Board Liaisons to ARC Committees (6/08)

Legislative Chairperson (2/08)

President (2/09)

Secretary (2/09)

Treasurer (2/09)

Vice President (2/09)

Judges Education Program (11/06)

Junior Showmanship Program (4/08)

Mandatory Practices (5/99)

National Sieger Show (4/09)

Production Awards Requirements (5/08)

Rottweiler Breeder Education Committee (2/08)

Rottweiler Measurement Survey Rules (1/04)

Rottweiler Measurement Survey: Evaluator Certification (2/04)

Sweepstakes/Futurity Judges Guidelines (2/04)

Sweepstakes/Futurity Judges Lists (3/09)

Top 20 Judges Selection Procedure (11/07)

Top 20 Judging Procedure (11/07)

V & VX Requirements (5/08)

2. All of the above, as well as accompanying applications, forms, etc. are available from the ARC Policies & Procedures Chairman and many are posted on the ARC website.

#### **M. MISCELLANEOUS**

1. ARC members are encouraged to give a donation of \$100 for each stud fee they receive. They may donate to any Rottweiler organization of their choice including the American Rottweiler Club UCL Fund, Rottweiler Health Foundation or Rottweiler Rescue Foundation.
2. ARC members are encouraged to give a donation of \$50 for each litter they produce (3 or more live puppies). They may donate to any Rottweiler organization of their choice including the American Rottweiler UCL Fund, Rottweiler Health Foundation or Rottweiler Rescue Foundation.

**Last amended by the Board of Directors on 4/22/09**