



American Rottweiler Club

Judges Education Seminar Program

The American Rottweiler Club Judges Education Seminar Program is set up for the purpose of helping to educate AKC licensed judges and prospective judges who want to learn more about the Rottweiler breed. No single written guide is ever comprehensive enough to be the only learning tool utilized in preparation for judging a breed. A seminar offers an educational opportunity to broaden the judge's basic knowledge and to see and examine as many of the breed as possible. The ARC offers support, approved Presenters and materials to organizations looking to sponsor a Judges Education Seminar. The opportunity to extend education to all ARC members, or others interested in auditing the program, will be consistent with AKC policy to allow for educational opportunities to be available to all. A copy of the program procedure is distributed to all organizations inquiring about sponsoring a Judges Education or Breeder Education Seminar, as well as to all ARC-approved Presenters and persons submitting a Presenter Application.

1. Policy

1.1. Requested approval

Requested approval, from Parent Club for seminars by Dog Clubs, Judge's Groups and organizations recognized by the AKC, are for seminars that adhere to AKC's Judging Operations 2006 approved component criteria which include:

1. There is a 90 minute or longer presentation that includes history, form and function of the breed, an in-depth consideration of the Standard and a question and answer period.
2. The presenter and content are parent club approved whenever possible
3. One or two live dogs are available for illustration and examination.
4. Class size should be limited to 40
5. Attendance must be certified and reported to Judging Operations.

1.2. JE Coordinator responsibility

ARC JE Coordinator responsibility includes:

1. Sending of Seminar Application to requesters
2. Accepting the application for approval
3. Arranging for an ARC approved Presenter. When the club requests a particular Presenter, making sure that the Presenter is or could be ARC approved.
4. Providing the Presenter with ARC approved seminar materials
5. Reporting of approved seminars to Board, AKC, ARC Web Master and Newsletter Editor
6. As requested by AKC, sending a copy of any returned Participant's Evaluation(s) to AKC

1.3. Seminars sponsored and hosted by ARC

The responsibility of the JED Coordinator includes:

1. To make all arrangements with the host club
2. Scheduling of the event
3. Coordinating of all physical arrangements for holding the seminar
4. Managing all the necessary paperwork such as submitting the notice to the Gazette
5. Making sure the schedule is included with the scheduling of events with the Web master and ARK and for advertising prior to the seminar
6. Submitting the AKC required report and requested Participant's Evaluation Forms to AKC following the event
7. Arranging for a suitable substitute if the Head Presenter cannot give the presentation
8. Accept the applicant's names and checks for fees
9. Arrange for attendance to be taken; provide certificates of attendance
10. Arrange for hands-on session
11. Arrange for mentoring

2. Process

When requested, the ARC Seminar Application must be completed and returned to the ARC Judges Education Coordinator to request approval by the ARC Board. A copy of the approved application will be returned to the requester and to the AKC Judging Operations Department

The ARC Judges Education Coordinator will submit notice of the seminar to the Board, the ARC Webmaster and the ARK Editor.

3. Structure and Methodology

It is important for presenters to have a format for the seminar. This eliminates slow starts, poor continuity and loss of interest by attendees. The Format below is the one currently approved by the ARC Board.

Format

1. A brief history of the breed detailing the origins, purpose and function of the Rottweiler
2. Discussion of the structure of the breed, including form and function in movement
3. Discussion of breed specifics, or what distinguishes a Rottweiler from other breeds
4. Discussion of dentition and temperament
5. Discussion of the disqualifications in the current AKC Rottweiler Breed Standard
6. Review the AKC policy on judging tails. i.e. The judge may choose to judge the natural tail entry or excuse the entry as not consistent with the breed standard and the AKC will support either decision. Point out the ARC membership request as expressed in the letter to Judges on the last page of the Illustrated Standard.
7. Application of the breed study specifics with live specimens** in a hands-on demonstration

Presenters are encouraged to follow the order of the Format, but can mix or rearrange the order to customize to a particular audience.

Each attendee at the seminar will be provided printed material as approved by the ARC Board.

** Presenters are urged to use dogs from owners with whom they have no relationship (co-ownership, co-breeders, handlers, etc.) and who are willing to participate in their seminar. Presenters may not use dogs of their own breeding for the hands on demonstration segment. No Champion dog or bitch will be used for the hands on portion of the seminar or in any other fashion during the seminar that is being shown in Best of Breed during that show or any shows held in conjunction with that show during the weekend of the Judges Education Seminar with the exception of Veteran dogs or bitches.

Presenters that do not adhere to the above format and/or restrictions on dogs chosen for hands-on segment will be reminded of the rules and asked to comply in the future.

Seminars presented at the ARC National Specialty will include ringside mentoring the day of the seminar, as well as the following day(s). Mentoring should also be available at one day seminars if possible, especially if seminar is held in conjunction with an independent Rottweiler specialty. It is advised ringside mentors be notified in advance to determine availability.

Ringside mentors must be approved ARC Presenters, AKC Breeder Judges or be approved by the ARC Board and/or the Judges Education Coordinator.

4. Materials

The following is a list of approved material to use in the seminars:

1. ARC Illustrated Standard and ARC Judges Handbook
2. Materials in the current ARC Rottweiler Judges Education Folder as approved by the ARC Board (one template folder will be provided for copying)
3. Faye Strauss CD on the Rottweiler
4. Joan Klem video on Function (if time permits)
5. ADRK Eyeballs – Eye Color chart (optional)
6. Measurement equipment (optional)

Any materials not on this list must be approved by the ARC Board before they can be used in an ARC Sanctioned Seminar.

Materials will be provided free of charge and will include shipping via UPS or common carrier. An ARC-owned projector is available to presenters of seminars.

Any individual or Group can order from the Judges' Ed Coordinator copies of the Illustrated Standard and the Judges Handbook for a cost, to be determined at the time of the request, plus cost of shipping and handling.

5. Approved Presenters

A presenter must be a member in good standing with the American Rottweiler Club. Presenters must be available to allocate the time, be comfortable with public speaking, and have the energy and enthusiasm to conduct a seminar. The Judge's Education Seminar will be presented in a collegial atmosphere. A presenter must meet the following criteria:

Be an AKC licensed judge, with the Rottweiler as first breed

OR

Been involved in the breed for a minimum of 12 years experience breeding, handling, exhibiting in conformation and performance events

AND at least 2 of the following requirements

1. Bred a minimum of 5 litters (Litters and co-owned litters must have been whelped and raised on the applicant's premises.)
2. Bred a minimum of 4 Champions (Must come from litters whelped and raised on the applicant's premises.)
3. Attained a minimum of 40 points from the AKC 60-point system for becoming an AKC licensed Rottweiler judge
4. Attended a minimum of one ARC National Specialty Judges Education Seminar

Presenters may not be active professional handlers. Professional handlers are defined as any individual who has been compensated by another to show a dog in conformation in an AKC show within the previous 12 months.

All presenters must receive ARC Board approval.

No one who is judging Rottweiler conformation as an AKC, Sweepstakes or Futurity judge will present, attend, or assist during an ARC approved Judges Education seminar on a dog show circuit prior to a judging assignment on that circuit.

Presenters receive no reimbursement from the ARC other than for the cost of copying materials/forms for an ARC Sanctioned Seminar. Original receipts for copying expenses must be submitted with ARC Expense Report form to the ARC Treasurer for reimbursement. It is preferable that this be done on monthly, or at least on a quarterly basis.

A list of ARC Approved Presenters, by state, is available from the Judges Education Coordinator. If a presenter's ARC membership should lapse, the presenter will be removed from the list.

6. Attendance Fee (Applies to ARC-hosted Judges Breed Seminars only.)

The present fee for the ARC National Specialty Judges Education Seminar is \$40.00. This fee is set by the ARC Board. In doing so, they will take into consideration the expense of lunch, printed materials including show catalog, printing of certificates etc. It is recommended that the lowest price feasible be used to encourage attendance. This fee will be reviewed yearly once particulars of the next year's National site are known.

The ARC Board will also follow the above guidelines in setting fees for other ARC-hosted seminars.

7. Attendance Criteria (Applies to ARC-hosted Judges Breed Seminars only.)

A Judges Education Seminar is intended for current AKC Judges who wish to add the Rottweiler to their list of approved breeds, Rottweiler Judges who wish to add to their understanding of the breed, as well as those aspiring to be judges in the future.

Any ARC member may sign-up to audit the classroom presentation for a minimum fee of \$10 and can buy the Judges Education package which includes the Illustrated Standard and Judges Handbook at cost. The numbers allowed to audit will be determined by the size of the room and seating arrangements after all Judges interested in attending are accommodated.

8. ARC Judges Education Coordinator Job Description

The Coordinator is to be selected and appointed by the Board in accordance with the ARC Standing Rules on Committees. At the time the Coordinator is appointed, the ARC Secretary will send him/her a copy of this procedure. The Coordinator should read this procedure thoroughly in order to ensure that he/she is familiar with and aware of the responsibilities and the requirements of the position:

1. Do all things that are necessary for the coordination of seminars as outlined under POLICY for both Parent club approved seminars and ARC hosted seminars.
2. Compile and keep a Mentor's list available to AKC and the ARC Board and present for publication in the ARK, ARC Website and Judge's Handbook.
3. Develop and maintain a Presenters list as outlined under #4. Approved Presenters
4. Contact all new applicants to judge our breed as listed in the AKC Gazette each month and offer them any ARC materials that would help them to better understand and judge the breed at no cost to them.
5. Receive requests and manage the collection of costs and distribution for Illustrated Standards and Judge's Handbooks.
6. Investigate and expand on any opportunities to enhance the Judge's Education Program for presentation to the Board.

Coordinator Expenses

1. Original receipts for expenses must be submitted with ARC Expense Report form to the ARC Treasurer for reimbursement. It is preferable that this be done on monthly, or at least on a quarterly basis.
2. The Coordinator must get ARC Board approval before incurring any costs over \$50.

9. ARC Judges Seminar Head Presenter

The Judges Seminar Head Presenter is to be selected and appointed by the Board in accordance with the ARC Standing Rules on Committees. At the time the Head Presenter is appointed, the ARC Secretary will send him/her a copy of this procedure. The Head Presenter should read this procedure thoroughly in order to ensure that he/she is familiar with and aware of the responsibilities and the requirements of the position:

1. Present the Judges Education Seminar at the ARC National Specialty*
 2. Work with the Coordinator to recommend a presenter from the list of Approved Presenters
- * If for some reason Head Presenter is unable to do this in a given year, the ARC Board will appoint someone from the approved Presenters List to fulfill the assignment.

The Judges Seminar Head Presenter must be an AKC licensed Rottweiler judge.

The position of Judges Education Coordinator and Judges Seminar Head Presenter may be held by the same person.